

**Curriculum
For
“Hair & Beauty Services”
“Senior Artist”
(Level -3)**

20th to 24th October 2021



**National Vocational & Technical
Training Commission**

Contents

Introduction.....	3
Purpose of the training programme.....	3
Overall objectives of training programme.....	3
Competencies to be gained after completion of course.....	3
Possible available job opportunities available immediately and later in the future.....	3
Trainee entry level.....	3
Minimum qualification of trainer.....	4
Recommended trainer:trainee ratio.....	4
Medium of instruction i.e. language of instruction.....	4
Duration of the course (Total time, Theory & Practical time).....	5
Sequance of Modules.....	6
Summary – overview of the curriculum.....	7
Modules.....	11
• Provide a Safe Working Environment.....	11
• Perform Fashion Nail Art.....	17
• Perform Product Treatment Facial(Women/Men).....	22
.....	
• Perform Basic Massage Therapy.....	29
• Perform Advance Hair Cut(Women).....	34
• Perform Basic Hair Cut (Men).....	44
• Dying &Coloring the Hair (Basic).....	48
• Design & Apply Advance Hair Style.....	56
• Carryout Hair Treatment with Products II.....	62
• Perform Makeup.....	70
• Apply Nail Enhancement	76
• Provide Service to Client.....	79
General assessment guidance for <i>Hair & Beauty Services</i>	87
Complete list of tools and equipment.....	91
List of consumable supplies.....	94

Introduction

Definition/ Description of the training programme for *Senior Artist*

There is an increasing demand of the Senior Artist in Hair & Beauty Sector. If an individual is planning to pursue a career in Hair & Beauty, this program will be helpful in targeting various industries including fashion, media etc.

Purpose of the training programme

The purpose of this training is to develop a range of skills and techniques, personal skills and attributes essential for successful performance in hair and beauty sector in accordance with industry requirements. Pass out of this program may find employment in local and international industries

Overall objectives of training programme

The main objective of this training program is to improve the employability of young graduates through qualifying job-related training in the Hair & Beauty sector, and to train them so that they can prove to be an asset to this sector.

Competencies to be gained after completion of course

- Provide a Safe Working Environment
- Perform fashion Nail Art (women/Men)
- Perform Product Treatment Facial
- Perform Basic massage Therapy
- Perform Advance Hair Cut (Women)
- Perform Basic Hair Cut (Men)
- Dying & Coloring the Hair (Basic)
- Design & Apply Advance Hair Style
- Carryout Hair Treatment with Products II
- Perform makeup
- Apply Nail Enhancement
- Provide Service to Client

Possible available job opportunities available immediately and later in the future

- Senior makeup artist
- Senior hair dresser
- Senior skin artist
- Senior massage therapist

Trainee entry level

Level 2

Minimum qualification of trainer

Teaching staff should have at least five years' experience in Hair & Beauty Sector.

They should also hold or be working towards a formal teaching qualification.

Recommended trainer: trainee ratio

The recommended maximum trainer: trainee ratio for this programme is 1 trainer for 25 trainees.

Medium of instruction i.e., language of instruction

Instruction will be Urdu and English.

Duration of the course (Total time, Theory & Practical time)

This curriculum comprises 12modules. The recommended delivery time is 600 hours.

Delivery of the course could therefore be full time, 5 days a week. Training providers are at liberty to develop other models of delivery, including part-time and evening delivery.

Module	Theory hours	Workplace hours	Total hours	CR. HOURS
Module 1: Provide a Safe Working Environment	9	21	30	3
Module 2: Perform Fashion Nail Art	8	42	50	5
Module 3: Perform Product Treatment Facial (Women/Men)	13	57	70	7
Module 4: Perform Basic Massage Therapy	9	51	60	6
Module 5: Perform Advance Hair Cut (Women)	17	63	80	8
Module 6: Perform Basic Hair Cut (Men)	11	39	50	5
Module 7: Dying & Coloring the Hair (Basic)	8	42	50	5
Module8: Design & Apply Advance Hair Style	4	36	40	4
Module 9: Carryout Hair Treatment with Products- II	11	39	50	5
Module 10: Perform Makeup	12	48	60	6
Module11: Perform Nail Enhancement	10	30	40	4
Module12: Provide Service to Client	8	12	20	2
TOTAL	120	480	600	60

The full structure of the course is as follow

Sequence of the Modules

Each module covers a range of learning components. These are intended to provide detailed guidance to teachers (for example the Learning Elements component) and give them additional support for preparing their lessons (for example the Materials Required component). The detail provided by each module will contribute to a standardized approach to teaching, ensuring that training providers in different parts of the country have clear information on what should be taught. Each module also incorporates the industrial needs of Pakistan.

The distribution table is shown below:

Module 1: Provide a Safe Working Environment 30 Hours	Module 10: Perform makeup 60 Hours	Module 7: Dying & Coloring the Hair (Basic) 50 Hours	Module8: Design & Apply Advance Hair Style 40 Hours
Module 12: Provide Service to Client 20 Hours	Module 9: Carryout Hair Treatment with Products II 50 Hours	Module 6: Perform Basic Hair Cut (Men) 50 Hours	Module5: Perform Advance Hair Cut (Women) 80 Hours
Module2: Perform fashion Nail Art 50 Hours	Module 11: Apply Nail Enhancement 40 Hours	Module 4: Perform Basic massage Therapy 60 Hours	Module 3: Perform Product Treatment Facial(Women/Men) 70 Hours

Summary – overview of the curriculum

Module Title	Learning Units	Theory Days/hours	Workplace Days/hours	Timeframe of modules	CR. HOURS
Module 1: Provide a Safe Working Environment	LU1. Develop Policies to Establish and Maintain a Safe Working Environment LU2. Consult with Staff LU3. Maintain workplace security as per standard procedures LU4. Assess Risks on work place LU5. Establish and Maintain Policies to Deal with Hazardous Events LU6. Organize Staff Training on health and safety procedures LU7. Establish and Maintain Record System	9	21	30	3
Module 2: Perform Fashion Nail Art	LU1. Fix Beads/ stones/ flowers on nails LU2. Apply 3D gels on nails as per standard procedure LU3. Apply UV gels on nails as per standard procedure LU4. Apply Shellac Gels on nails as per standard procedure LU5. Apply Gel nail color on nails as per requirement	8	42	50	5
Module 3: Perform Product Treatment Facial (Women/Men)	LU1. Carry out Whitening / Lightening(Blemishes/Freckles/pigmentation) facial LU2. Perform Anti-Aging/wrinkles facial LU3. Carry out Acne / Medicated facial LU4. Perform Peeling facial	13	57	70	7

Module Title	Learning Units	Theory Days/hours	Workplace Days/hours	Timeframe of modules	CR. HOURS
Module 4: Perform Basic Massage Therapy	LU1. Perform Asian Head Massage with oil LU2. Provide face massage LU3. Perform half arm massage as per standards LU4. Perform half leg massage as per standards LU5. Provide shoulder and neck massage LU6. Provide Suana Bath as per standards	9	51	60	6
Module 5: Perform Advance Hair Cut (Women)	LU1. Perform Short Layers Cut LU2. Perform Long Layers Cut LU3. Perform Forward Cut LU4. Perform Shaggy Cut LU5. Carry out Graduation Bob Cut LU6. Perform A-Line Hair Cut LU7. Perform Wedge Cut LU8. Perform Blunt Cut LU9. Perform Bangs Cut	17	63	80	8
Module 6: Perform Basic Hair Cut(Men)	LU1. Perform Army Cut LU2. Perform layers Cut LU3. Perform Side Cut LU4. Design and cut spikes	11	39	50	5
Module 7: Dying and Coloring the Hair (Basic)	LU1. Carry out colour depositing as per requirement LU2. Perform color lifting technique as per requirement LU3. Carry out root touch up as per requirement LU4. Perform Grey Hair coverage LU5. Perform direct lifting technique	8	42	50	5

Module Title	Learning Units	Theory Days/hours	Workplace Days/hours	Timeframe of modules	CR. HOURS
Module 8: Design & Apply Advance Hair Styles	LU1. Perform Blow Dry as per standard procedures LU2. Perform UP Do's as per requirement LU3. Perform Bridal hair styles LU4. Create Avant Garde Hair Styles	4	36	40	4
Module 9: Carryout Hair Treatment with Products-II	LU1. Provide oily scalp treatment for hair volume LU2. Perform sensitive scalp / hair treatment LU3. Perform Dry Damage Hair treatment LU4. Perform basic hair loss treatment LU5. Perform anti-dandruff hair treatment	11	39	50	5
Module 10: Perform Makeup	LU1. Perform Nude / Natural makeup LU2. Perform Party make up as per requirement LU3. Perform Evening makeup as per requirement LU4. Perform Engagement make up as per requirement	12	48	60	6
Module 11: Apply Nail Enhancement	LU1. Apply Nail Tips LU2. Apply Gel Nails LU3. Apply Acrylic Nails	10	30	40	4

Module Title	Learning Units	Theory Days/hours	Workplace Days/hours	Timeframe of modules	CR. HOURS
Module 12: Provide Service to Client	<p>LU1. Receive Clients as per salon policies</p> <p>LU2. Deliver Service to Clients as per set standards</p> <p>LU3. Schedule and check out client's appointments</p> <p>LU4. Respond to Client Complaints as per salon policy</p> <p>LU5. Identify Clients' Special Needs /Requirements</p> <p>LU6. Maintain customer relations according to salon policy</p> <p>LU7. Maintain client's record as per standard procedures</p>	8	12	20	2

Modules

Module 1 Provide a Safe Working Environment

Objective of the module: The aim of this module to get knowledge, skills and understanding to provide a safe working environment.

Duration: 30hours **Theory:** 09hours **Practical:** 21 hours

Learning Unit	Learning Outcomes	Learning Elements	Duration	Materials Required	Learning Place
LU1. Develop Policies to Establish and Maintain a Safe Working Environment	<p>The trainee will be able to:</p> <ol style="list-style-type: none"> 1. Develop salon policies and procedures based upon a commitment to Occupational Health and Safety Guidelines 2. Identify financial and human resources for the operation of Occupational Health and Safety Guidelines 3. Establish procedures to identify existing and potential hazards. 	<ul style="list-style-type: none"> Knowledge about occupational health and safety policies Awareness about health and hygiene <p>Practical Activity:</p> <ul style="list-style-type: none"> Practice of health and hygiene maneuvers 	<p>Total: 4hrs</p> <p>Theory: 1 hrs</p> <p>Practical: 3 hrs</p>	<p>Consumable</p> <ul style="list-style-type: none"> • Notebooks • Pencils • Erasers • Sharpeners <p>Non Consumable</p> <ul style="list-style-type: none"> • White board • Multimedia • Internet • Computer system 	<ul style="list-style-type: none"> • Class Room/ Salon

	<p>4. Maintain procedures to facilitate the reporting of all safety/health/hygiene related incidents.</p>				
LU2. Consult with Staff	<p>The trainee will be able to:</p> <p>1. Establish appropriate consultation processes to consultation with staff according to Occupational Health and Safety legislation and salon policy.</p> <p>2. Resolve issues, raised through consultation promptly according to salon/store policy.</p>	<ul style="list-style-type: none"> Knowledge about consultation process and consultation form Knowledge about how to resolve issues regarding Health and Safety legislation <p>Practical Activity:</p> <ul style="list-style-type: none"> Practice of consolidation and consent form 	<p>Total: 4hrs</p> <p>Theory: 1hrs</p> <p>Practical: 3 hrs</p>	<p>Consumable</p> <ul style="list-style-type: none"> Notebooks Pencils Erasers Sharpeners <p>Non Consumable</p> <ul style="list-style-type: none"> White board Multimedia Internet Computer system PPEs (Safety glasses, Ear muffs/ear plugs, Protective 	<ul style="list-style-type: none"> Class Room/ Salon

				Gloves, Cap, Safety shoes etc.)	
LU3. Maintain workplace security as per standard procedures	<p>The trainee will be able to:</p> <ol style="list-style-type: none"> 1. Develop an emergency plan and protocols for evacuation, calling emergency services and in case of theft. 2. Identify and follow fire and evacuation procedures in simulated conditions. 3. Deal with hazards within own area of responsibility following salon policy. 	<ul style="list-style-type: none"> • Knowledge about personal security and use of tools in emergency • Knowledge about security about work place and emergency hazard <p>Practical Activity:</p> <ul style="list-style-type: none"> • Practice against emergency hazard (use of fire alarm, emergency help line, emergency tool kit) 	<p>Total 4 hrs</p> <p>Theory: 1hrs</p> <p>Practical: 3hrs</p>	<p>Consumable</p> <ul style="list-style-type: none"> • Notebooks • Pencils • Erasers • Sharpeners <p>Non Consumable</p> <ul style="list-style-type: none"> • White board • Multimedia • Internet • Computer system • Safety manuals • PPEs • First aid kit 	<ul style="list-style-type: none"> • Class Room/ Simulated environment

<p>LU4. Assess Risks on work place</p>	<p>The trainee will be able to:</p> <ol style="list-style-type: none"> 1. Identify risks of hazards correctly according to salon policy 2. Develop and integrate procedure for ongoing risk assessment according to salon policy 	<ul style="list-style-type: none"> • Learn risk and hazard at work place • Learn staff activity sheets <p>Practical Activity:</p> <ul style="list-style-type: none"> • Practice of competency standard and workplace management 	<p>Total: 4hrs</p> <p>Theory: 1hrs</p> <p>Practical: 3 hrs</p>	<p>Consumable</p> <ul style="list-style-type: none"> • Notebooks • Pencils • Erasers • Sharpeners • PPEs <p>Non Consumable</p> <ul style="list-style-type: none"> • White board • Multimedia • Internet • Computer system • PPEs 	<ul style="list-style-type: none"> • Class Room/ Salon
<p>LU5. Establish and Maintain Policies to Deal with Hazardous Events</p>	<p>The trainee will be able to:</p> <ol style="list-style-type: none"> 1. Identify potentially hazardous events correctly 2. Develop procedures to control risks associated with hazardous events and meet legislative requirements, in 	<ul style="list-style-type: none"> • Learn about salon management <p>Practical Activity:</p> <ul style="list-style-type: none"> • Enlist hazardous events 	<p>Total: 4 hrs</p> <p>Theory: 1hrs</p> <p>Practical: 3 hrs</p>	<p>Consumable</p> <ul style="list-style-type: none"> • Notebooks • Pencils • Erasers • Sharpeners <p>Non Consumable</p> <ul style="list-style-type: none"> • White board 	<p>Classroom Training Workshop</p> <p>Lab/ Field Visit</p>

	consultation with appropriate emergency services			<ul style="list-style-type: none"> • Multimedia • Internet • Computer system 	
LU6. Organize Staff Training on health and safety procedures	<p>The trainee will be able to:</p> <ol style="list-style-type: none"> 1. Develop Occupational Health and Safety training program and implement to ensure all staff are trained in Occupational Health and Safety procedures 2. Maintain proper record of trainings regarding health and safety procedures and evaluate the results 	<ul style="list-style-type: none"> • Learn about how to train staff for health and safety measures • Knowledge about procedure regarding health and safety measures <p>Practical Activity:</p> <ul style="list-style-type: none"> • Practice of health and safety measures 	<p>Total: 5hrs</p> <p>Theory: 2hrs</p> <p>Practical: 3 hrs</p>	<p>Consumable</p> <ul style="list-style-type: none"> • Notebooks • Pencils • Erasers • Sharpeners <p>Non Consumable</p> <ul style="list-style-type: none"> • White board • Multimedia • Internet • Computer system 	Classroom Training Workshop Lab/ Field Visit
LU7. Establish and Maintain Record System	<p>The trainee will be able to:</p> <ol style="list-style-type: none"> 1. Establish system for maintaining Occupational Health and Safety records regarding any accident, injury or 	<ul style="list-style-type: none"> • Learn about emergency tool and medical kit • Knowledge about process of emergency record <p>Practical Activity:</p>	<p>Total: 5hrs</p> <p>Theory: 2hrs</p> <p>Practical: 3 hrs</p>	<p>Consumable</p> <ul style="list-style-type: none"> • Notebooks • Pencils • Erasers • Sharpeners 	Classroom Training Workshop Lab/ Field Visit

	<p>any other emergency according to salon policy</p> <p>2. Store emergency record according to salon policy</p>	<ul style="list-style-type: none"> • Practice of record keeping. 		<p>Non Consumable</p> <ul style="list-style-type: none"> • White board • Multimedia • Internet • Computer system 	
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Module2: Perform Fashion Nail Art

Objective of the module: The aim of this module to get knowledge, skills and understanding to perform fashion nail art.

Duration: 50 hours **Theory:** 08 hours **Practical:** 42hours

Learning Unit	Learning Outcomes	Learning Elements	Duration	Materials Required	Learning Place
LU1. Fix Beads/ stones/ flowers on nails	<p>The trainee will be able to:</p> <ol style="list-style-type: none"> 1. Provide Client consultation according to the requirement 2. Select tools and material according to the requirement 3. Apply base coat on nails 4. Apply suitable nail colour on nails according to requirement 5. Apply top coat on nail for fixing the nail paint 6. Fix beads / stones/ flowers on nails as per requirement 7. Provide after care advice to client 	<ul style="list-style-type: none"> • Consultation and consent form • Learning of base coat ,top coat • Learning of beads, stones, flowers fixing <p>Practical Activity:</p> <ul style="list-style-type: none"> • Trolley setting • Practice of beads stones, flowers fixing 	<p>Theory: 1hrs Practical: 6hrs Total: 7hrs</p>	<p>Consumable</p> <ul style="list-style-type: none"> • Notebooks • Pencils • Erasers • Sharpeners • Base coat • Top coat • Beads • Flowers • Stones • Nail gums • Consultation consent forms <p>Non Consumable</p> <ul style="list-style-type: none"> • White board • Multimedia • Internet • Computer system • Trolley • Nail brush kit • Applicators • Uv lamps 	Classroom/Salon

<p>LU2. Apply 3D gels on nails as per standard procedure</p>	<p>The trainee will be able to:</p> <ol style="list-style-type: none"> 1. Provide Client consultation according to the requirement 2. Select tools and material according to the requirement 3. Remove excessive cuticle and hard skin and shape the nails according to requirement 4. Apply 3D Gel on nails according to manufacturer's instructions and design requirement 5. Use electric files and buffing for shaping 3D gel nail 6. Refill Gel nails according to manufacturer's instructions 7. Remove gel according to manufacturer's instructions 8. Provide after care advice 	<ul style="list-style-type: none"> • Consultation and consent form • Learning of 3d nails styles • Learning of electrical machine for nails <p>Practical Activity:</p> <ul style="list-style-type: none"> • Trolley setting • Practice of 3d gel nails as per standard 	<p>Theory:2hrs Practical: 12hrs Total:14hrs</p>	<p>Consumable</p> <ul style="list-style-type: none"> • Notebooks • Pencils • Erasers • Sharpeners • Consultation consent forms • 3D gel nails • Products as requirements • Cleanser • Post care products <p>Non Consumable</p> <ul style="list-style-type: none"> • White board • Multimedia • Internet • Computer system • Trolley • Nail brush kit • Applicators • Uv lamps • Electrical buffering machine 	<p>Classroom/Salon</p>
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<p>LU3. Apply UV gels on nails as per standard procedure</p>	<p>The trainee will be able to:</p> <ol style="list-style-type: none"> 1. Provide Client consultation according to the requirement 2. Select tools and material according to the requirement 3. Remove excessive cuticle and hard skin and shape the nails according to requirement 4. Apply UV Gel on nails according to manufacturer's instructions and design requirement 5. Use electric files and buffing for shaping UV gel nail 6. Refill Gel nails according to manufacturer's instructions 7. Remove gel according to manufacturer's instructions 8. Provide after care advice 	<ul style="list-style-type: none"> • Consultation consent form • Uv gel information • Learning of electrical Machines of buffering <p>Practical Activity:</p> <ul style="list-style-type: none"> • Trolley setting • Practice of UV gels on nails as per requirements 	<p>Theory:2hrs Practical: 9hrs Total:11hrs</p>	<p>Consumable</p> <ul style="list-style-type: none"> • Notebooks • Pencils • Erasers • Sharpeners • Consultation consent forms • 3D gel nails • Products as requirements • Cleanser • Post care products <p>Non Consumable</p> <ul style="list-style-type: none"> • White board • Multimedia • Internet • Computer system • Trolley • Nail brush kit • Applicators • Uv lamps • Electrical buffering machine 	<p>Classroom/Salon</p>
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<p>LU4. Apply Shelic Gels on nails as per standard procedure</p>	<p>The trainee will be able to:</p> <ol style="list-style-type: none"> 1. Provide Client consultation according to the requirement 2. Select tools and material according to the requirement 3. Remove excessive cuticle and hard skin and shape the nails according to requirement 4. Apply Shelic Gel on nails according to manufacturer's instructions and design requirement 5. Use electric files and buffing for shaping Shelic gel nail 6. Refill Gel nails according to manufacturer's instructions 7. Remove gel according to manufacturer's instructions 8. Provide after care advice 	<ul style="list-style-type: none"> • Consultation consent form • Information of Shelic gels • Learning of electrical nail machine <p>Practical Activity:</p> <ul style="list-style-type: none"> • Trolley setting • Practice of Shelic gels on nails as per standard 	<p>Theory: 2hr Practical: 9hr Total: 11hr</p>	<p>Consumable</p> <ul style="list-style-type: none"> • Notebooks • Pencils • Erasers • Sharpeners • Consultation consent forms • 3D gel nails • Products as requirements • Cleanser • Post care products <p>Non Consumable</p> <ul style="list-style-type: none"> • White board • Multimedia • Internet • Computer system • Trolley • Nail brush kit • Applicators • Uv lamps • Electrical buffering machine • Nail bar • Nail brushes • Nails dusters • Orange sticks 	<p>Classroom/Salon</p>
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<p>LU5. Apply Gel nail color on nails as per requirement</p>	<p>The trainee will be able to:</p> <ol style="list-style-type: none"> 1. Provide Client consultation according to the requirement 2. Select tools and material according to the requirement 3. Remove excessive cuticle and hard skin and shape the nails according to requirement 4. Apply gel nail colours on nails according to requirement 5. Provide after care advice to client 	<ul style="list-style-type: none"> • Consultation and consent form. • Learning of gel nails • Information of gel nails <p>Practical Activity:</p> <ul style="list-style-type: none"> • Trolley setting • Practice of gel nail color 	<p>Theory-1Hrs</p> <p>Practical-6Hrs</p> <p>Total-7Hrs</p>	<p>Consumable</p> <ul style="list-style-type: none"> • Notebooks • Pencils • Erasers • Sharpeners • Consultation consent forms • 3D gel nails • Products as requirements • Cleanser • Post care products • Shelllic gel <p>Non Consumable</p> <ul style="list-style-type: none"> • White board • Multimedia • Internet • Computer system • Trolley • Nail brush kit • Applicators • UVU lamps • Electrical buffering machine • Nail bar • Nail brushes • Orange sticks • Nail nipper 	<p>Classroom/Salon</p>
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Module3: Perform Product Treatment Facial (Women/Men)

Objective of the module: The aim of this module to get knowledge, skills and understanding to perform product treatment facial (women/men)

Duration: 70 Hours

70hours **Theory:** 13hours **Practical:** 57 hours

Learning Unit	Learning Outcomes	Learning Elements	Duration	Materials Required	Learning Place
LU1. Carryout whitening/Lightening (Blemishes/Freckles/ Pigmentation) Facial	<p>Trainee will be able to:</p> <ol style="list-style-type: none"> 1. Select products according to skin type/condition and facial requirement 2. Analyse the skin type/condition according to SOP 3. Apply moisturizer according to skin type/condition 4. Perform deep cleansing according to skin type/condition 5. Apply toner according to skin type/condition 6. Perform Exfoliation according to skin type/condition 7. Check water level of facial steamer 	<ul style="list-style-type: none"> • Consultation and consent form • selection of product • analyzing of skin type • knowledge of polisher . cleansing and toner • Knowledge of exfoliation • Knowledge of using steamer • Knowledge of massage and mask • Knowledge of black heads remove 	<p>Theory: 2hrs Practical: 12hrs Total: 14hrs</p>	<p>Consumable</p> <ul style="list-style-type: none"> • Notebooks • Pencils • Erasers • Sharpeners • Client consultation forms • Pen • Toner • Facial kit • Sponge • Black head pin • PPEs <p>Non Consumable</p> <ul style="list-style-type: none"> • White board • Multimedia • Internet 	Classroom/Salon/ Field Visit

	<p>8. Provide steam according to SOP</p> <p>9. Extract Black Head according to the requirement</p> <p>10. Perform facial massage using different massage strokes according to set standards</p> <p>11. Apply mask according to skin type/condition</p> <p>12. Apply polisher according to skin type/condition</p> <p>13. Follow appropriate timeline prescribed for each step</p> <p>14. Check the facial result through visual or with the use of equipment</p> <p>15. Advise the client on post treatment precautions and appropriate maintenance product procedure.</p>	<p><u>Practical Activity:</u></p> <ul style="list-style-type: none"> • Practice of Whitening / Lightening (Blemishes/Freckles/ pigmentation) facial as per standard procedures • Practice of using steamer 	<ul style="list-style-type: none"> • Computer system • Trolley • Bowel • Brush • Steamer • Facial gown • Self-gown • Mirror • Hydraulic chair • Trolley • Bowel • Brush 	
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LU2. Perform Anti-Aging/wrinkles facial	Trainee will be able to: <ol style="list-style-type: none"> 1. Select products according to skin type/condition and facial requirement 2. Analyze the skin condition according to SOP 3. Perform deep cleansing according to set standards 4. Apply toner according to skin type 5. Perform Exfoliation according to set standards 6. Check water level of facial steamer 7. Provide steam according to SOP 8. Extract Black Head according to the requirement 9. Perform facial massage using different massage strokes according to set standards/clients preference 	<ul style="list-style-type: none"> • Consultation and consent form • selection of product • analyzing of skin type • knowledge of polisher . cleansing and toner • Knowledge of exfoliation • Knowledge of using steamer • Knowledge of massage and mask • Knowledge of black heads remove • Time management • Check the facial equipment • Knowledge about maintenance products <p><u>Practical Activity:</u></p> <ul style="list-style-type: none"> • Practice of Anti-Aging/wrinkles facial as per standard procedures 	Theory: 3hrs Practical: 15hrs Total: 18hrs	Consumable <ul style="list-style-type: none"> • Notebooks • Pencils • Erasers • Sharpeners • Client consultation forms • Pen • Toner • Facial kit • Sponge • Black head pin • PPEs Non Consumable <ul style="list-style-type: none"> • White board • Multimedia • Internet • Computer system • Trolley • Bowel • Brush • Steamer • Facial gown • Self-gown 	Classroom/Salon/Field Visit
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	<p>10. Apply mask according to set standards</p> <p>11. Apply polisher according to set standards</p> <p>12. Follow appropriate timeline prescribed for each step</p> <p>13. Check the facial result through visual or with the use of equipment</p> <p>14. Advise the client on post treatment precautions and appropriate maintenance product procedure.</p>	<ul style="list-style-type: none"> Fill consultation and consent form 		<ul style="list-style-type: none"> Mirror Hydraulic chair Trolley Bowel Brush 	
LU3. Carry out Acne / Medicated facial	<p>Trainee will be able to:</p> <ol style="list-style-type: none"> Select products according to skin type / condition and facial requirement Analyse the skin according to SOP Apply polisher according to set standards Perform deep cleansing according to set standards 	<ul style="list-style-type: none"> Selection of products Analyzing skin types Knowledge of polisher cleansing Knowledge of exfoliation Knowledge of black heads remove Knowledge of different massage techniques Time management 	<p>Theory: 3hrs Practical: 15hrs Total: 18hrs</p>	<p>Consumable</p> <ul style="list-style-type: none"> Notebooks Pencils Erasers Sharpeners Client consultation forms Pen Toner Facial kit Sponge 	<p>Classroom/Salon/Field Visit</p>

	<ol style="list-style-type: none"> 5. Apply toner according to skin type 6. Perform light Exfoliation according to skin type 7. Extract Black Head according to skin requirement 8. Perform facial massage using different massage strokes according to set standards / client's preference. 9. Apply mask according to skin type. 10. Follow appropriate timeline prescribed for each step. 11. Check the facial result through visual or with the use of equipment. 12. Advise the client on post treatment precautions and appropriate maintenance product procedure. 	<ul style="list-style-type: none"> • Knowledge of maintenance products <p><u>Practical Activity:</u></p> <ul style="list-style-type: none"> • Practice of Acne / Medicated facial as per standard procedures • Fill consultation and consent form 		<ul style="list-style-type: none"> • Black head pin • PPEs <p>Non Consumable</p> <ul style="list-style-type: none"> • White board • Multimedia • Internet • Computer system • Trolley • Bowel • Brush • Steamer • Facial gown • Self gown • Mirror • Hydraulic chair • Trolley • Bowel • Brush 	
LU4. Perform Peeling facial	Trainee will be able to:	<ul style="list-style-type: none"> • Selection of product • Analyzing of skin type 	Theory: 05hrs Practical: 15hrs	<p>Consumable</p> <ul style="list-style-type: none"> • Notebooks • Pencils 	Classroom/Salon/Field Visit

	<ol style="list-style-type: none"> 1. Select products according to skin type. 2. Analyze the skin according to SOP 3. Perform Patch test 4. Perform cleansing according to set standards 5. Apply mild polisher according to skin type / condition. 6. Apply toner according to set standards 7. Apply Micro Exfoliation according to skin condition. 8. Extract Black Head according to the requirement 9. Perform facial massage using different massage strokes according to set standards 10. Perform Peeling with manual brush 11. Apply mask according to set standards 12. Follow appropriate timeline prescribed for each step 	<ul style="list-style-type: none"> • Knowledge of cleansing .polisher and toner • Knowledge of micro exfoliation • Knowledge of black heads. massage and mask • Knowledge about peeling manual brush <p>Practical Activity: Practice of Peeling facial as per standard procedures</p> <ul style="list-style-type: none"> • Practice of equipment 	Total: 22hrs	<ul style="list-style-type: none"> • Erasers • Sharpeners • Client consultation forms • Pen • Toner • Facial kit • Sponge • Black head pin • PPEs <p>Non Consumable</p> <ul style="list-style-type: none"> • White board • Multimedia • Internet • Computer system • Trolley • Bowel • Brush • Steamer • Facial gown • Self-gown • Mirror • Hydraulic chair 	
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	<p>13. Check the facial result through visual or with the use of equipment</p> <p>14. Advise the client on post treatment precautions and appropriate maintenance product procedure</p>			<ul style="list-style-type: none">• Trolley• Bowel• Brush	
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Module 4: Perform Basic Massage Therapy

Objective of the module: This module covers the knowledge and skills required to perform basic massage therapy.

Duration: 60hours

Theory: 09hours

Practical: 51hours

Learning Unit	Learning Outcomes	Learning Elements	Duration	Materials Required	Learning Place
LU1. Perform Asian Head Massage with oil	<p>Trainee will be able to:</p> <ol style="list-style-type: none"> 1. Prepare the client and environment comfortable according to treatment. 2. Select massage products to meet customer needs 3. Perform initial steps (message the shoulders, neck and head, chumpi) according to set standards 	<ul style="list-style-type: none"> • Learning of products • Selection of massage products • Knowledge of different types of massage <p>Practical Activity:</p> <ul style="list-style-type: none"> • Practice of Asian head massage with oil 	<p>Theory: 1hrs</p> <p>Practical: 6 hrs.</p> <p>Total: 7hrs</p>	<p>Consumable</p> <ul style="list-style-type: none"> • Notebooks • Pencils • Erasers • Sharpeners • Client consultation forms • PPES • Disposable head caps • Massage oil/products <p>Non Consumable</p> <ul style="list-style-type: none"> • White board • Multimedia • Internet • Computer system • Trolley • Bowel • Apron • Self-apron • Head steamer 	Classroom/Salon

				<ul style="list-style-type: none"> Section clips Hair brush 	
LU2. Provide face massage	<p>Trainee will be able to:</p> <ol style="list-style-type: none"> 1. Prepare the client & environment according to requirement 2. Select massage products to meet customer needs 3. Apply face massage techniques (downward to upwards) according to the client's instructions. 	<ul style="list-style-type: none"> Preparation of client Knowledge of selection products Knowledge of massage techniques <p>Practical Activity:</p> <ul style="list-style-type: none"> Practice of face massage 	<p>Theory:2hrs</p> <p>Practical:09hrs</p> <p>Total:11hrs</p>	<p>Consumable</p> <ul style="list-style-type: none"> • Notebooks • Pencils • Erasers • Sharpeners • Client consultation forms • PPES • Massage oil/products • Wipes • Tissues <p>Non Consumable</p> <ul style="list-style-type: none"> • White board • Multimedia • Internet Computer system • Trolley • Bowel • Apron • Self-apron • Face steamer 	Classroom/Salon
LU3. Perform half arm massage as per standards	<p>Trainee will be able to:</p> <ol style="list-style-type: none"> 1. Prepare the client & environment according to requirement. 	<ul style="list-style-type: none"> Knowledge of preparation of client Selection of products 	<p>Theory:1hrs</p> <p>Practical:09hrs</p> <p>Total:10hrs</p>	<p>Consumable</p> <ul style="list-style-type: none"> • Notebooks • Pencils • Erasers • Sharpeners 	Classroom/Salon

	<ol style="list-style-type: none"> 2. Select massage products to meet customer needs 3. Perform hand effleurage movements to client. 4. Apply appropriate techniques to perform basic hand and arm massage according to the treatment needs of client and the agreed treatment plan. 5. Observe adverse effects on client in the process of massage and take remedial actions according to established procedures. 	<ul style="list-style-type: none"> • Movements of massage • Knowledge of basic techniques of massage <p><u>Practical Activity:</u></p> <ul style="list-style-type: none"> • Practice of half arm massage as per standards 		<ul style="list-style-type: none"> • Client consultation forms • PPES • Massage oil/products • Wipes • Tissues 	
LU4. Perform half leg massage as per standards	<p>Trainee will be able to:</p> <ol style="list-style-type: none"> 1. Prepare the client & environment according to requirement 2. Select massage products to meet client's needs 3. Apply appropriate techniques to perform half leg massage according to the treatment needs of customers and the agreed treatment plans 	<ul style="list-style-type: none"> • Preparation of client As requirement • Selection of products • Knowledge of different techniques of massage • Reviewing and feedback from client <p><u>Practical Activity:</u></p> <ul style="list-style-type: none"> • Practice of half leg massage as per standards 	Theory: 1hrs Practical: 09hrs Total: 10hrs	<ul style="list-style-type: none"> • White board • Multimedia • Internet • Computer system • Trolley • Bowel • Apron • Self-apron 	Consumable <ul style="list-style-type: none"> • Notebooks • Pencils • Erasers • Sharpeners • Client consultation forms • PPES • Massage oil/products • Wipes • Tissues Non Consumable <ul style="list-style-type: none"> • White board • Multimedia • Internet • Computer system • Trolley • Bowel • Apron • Self-apron

	<p>4. Observe adverse effects on customers in the process of massage and take remedial actions according to established procedures.</p>			<ul style="list-style-type: none"> • White board • Multimedia • Internet • Computer system • Trolley • Bowel • Apron • Self-apron 	
LU5. Provide shoulder and neck massage	<p>Trainee will be able to:</p> <ol style="list-style-type: none"> 1. Prepare the client & environment according to requirement 2. Select massage products to meet customer needs 3. Apply shoulder and neck massage techniques according to the client's desire. 	<ul style="list-style-type: none"> • Preparation of client as per requirement • Knowledge of products • Knowledge of massage techniques <p>Practical Activity:</p> <ul style="list-style-type: none"> • Practice of shoulder and neck massage 	<p>Theory:2hrs</p> <p>Practical:09hrs</p> <p>Total:11hrs</p>	<p>Consumable</p> <ul style="list-style-type: none"> • Notebooks • Pencils • Erasers • Sharpeners • Client consultation forms • PPES • Massage oil/products • Wipes • Tissues <p>Non Consumable</p> <ul style="list-style-type: none"> • White board • Multimedia • Internet • Computer system • Trolley • Bowel • Apron • Self-apron 	Classroom/Salon

LU6. Provide Sauna Bath as per standards	Trainee will be able to: <ol style="list-style-type: none"> 1. Prepare the client & environment according to requirement 2. Set heat/temperature for sauna bath 3. Perform all steps requirement for sauna bath according to requirements 	<ul style="list-style-type: none"> • Preparation of client • Knowledge of sauna bath • Knowledge of showering temperature <p>Practical Activity:</p> <ul style="list-style-type: none"> • Practice of sauna bath as per standard 	Theory: 2hrs Practical: 9hrs Total: 11hrs	Consumable <ul style="list-style-type: none"> • Notebooks • Pencils • Erasers • Sharpeners • Client consultation forms • PPES • Sea salt • Spa salt • Essential oils • Wipes • Tissues Non-Consumable <ul style="list-style-type: none"> • White board • Multimedia • Internet • Computer system • Trolley • Bowel • Apron • Sauna heater • Steam and heat generator • Self-apron 	Classroom/Salon
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Module 5: Perform Advance Hair Cut (Women)

Objective of the module: The aim of this module to get knowledge, skills and understanding to perform advance hair cut (women)

Duration: 80hours

Theory: 17 hours

Practical: 63 hours

Learning Unit	Learning Outcomes	Learning Elements	Duration	Materials Required	Learning Place
LU1. Perform Short Layers Cut	<p>Trainee will be able to:</p> <ol style="list-style-type: none"> 1. Prepare Clients for hair cut Services & consult 2. Make Hair Sections according to face shape and hair line. 3. Perform short layers cutting according to the set standards at angles & degrees 4. Create final look with blow dry according to the cutting 	<ul style="list-style-type: none"> • Knowledge about consultation and consent form • Knowledge about client and workstation preparation • Knowledge about hair sectioning • Learn how to wash and blow dry hair • Knowledge about tools handling(scissor ,comb ,brush) • Knowledge about different types of hair cuttings • Detail knowledge about short layer cut step by step <p>Practical Activity:</p>	<p>Theory: 2hrs Practical: 6hrs Total: 8hrs</p>	<p>Consumable</p> <ul style="list-style-type: none"> • Notebooks • Pencils • Erasers • Sharpeners • Sanitizer • Consultation forms <p>Non Consumable</p> <ul style="list-style-type: none"> • White board • Multimedia • Internet • Computer system • Working trolley • Section clips • Hair combs • Hair brush • Apron • Gown • Gloves • Scissor • Blow-dryer 	Classroom/Salon

		<ul style="list-style-type: none"> • Practice of hair wash and blow dry • Practice of hair sectioning • Practice of tools handling (scissor, comb) • Practice of short layer cut step by step 		<ul style="list-style-type: none"> • Tools as per required 	
LU2. Perform Long Layers Cut	<p>Trainee will be able to:</p> <ol style="list-style-type: none"> 1. Prepare Clients for hair cut Services & consult 2. Make Hair Sections according to face shape and hair line. 3. Perform long layers cutting according to the set standards at angles & degrees 4. Create final look with blow dry according to the cutting 	<ul style="list-style-type: none"> • Knowledge about consultation and consent form • Knowledge about client and workstation preparation • Knowledge about hair sectioning • Learn how to wash and blow dry hair • Knowledge about tools handling(scissor ,comb ,brush) • Knowledge about different types of hair cuttings • Detail knowledge about long layer cut step by step 	Theory: 2hrs Practical: 09hrs Total: 11hrs	Consumable <ul style="list-style-type: none"> • Notebooks • Pencils • Erasers • Sharpeners • Sanitizer • Consultation forms Non Consumable <ul style="list-style-type: none"> • White board • Multimedia • Internet • Computer system • Working trolley • Section clips • Hair combs • Hair brush • Apron • Gown 	Classroom/Salon

		<p>Practical Activity:</p> <ul style="list-style-type: none"> • Practice of hair wash and blow dry • Practice of hair sectioning • Practice of tools handling (scissor, comb) • Practice of long layer cut step by step 		<ul style="list-style-type: none"> • Gloves • Scissor • Blow-dryer • Tools as per required 	
LU3. Perform Forward Cut	<p>Trainee will be able to:</p> <ol style="list-style-type: none"> 1. Prepare Clients for hair cut Services & consult 2. Make Hair Sections according to face shape and hair line. 3. Perform forward cutting according to the set standards at angles & degrees 4. Create final look with blow dry according to the cutting 	<ul style="list-style-type: none"> • Knowledge about consultation and consent form • Knowledge about client and workstation preparation • Knowledge about hair sectioning • Learn how to wash and blow dry hair • Knowledge about tools handling(scissor ,comb ,brush) • Knowledge about different types of hair cuttings • Detail knowledge about forward hair cut step by step 	<p>Theory:2hrs Practical:6hrs Total:08hrs</p>	<p>Consumable</p> <ul style="list-style-type: none"> • Notebooks • Pencils • Erasers • Sharpeners • Sanitizer • Consultation forms <p>Non Consumable</p> <ul style="list-style-type: none"> • White board • Multimedia • Internet • Computer system • Working trolley • Section clips • Hair combs • Hair brush • Apron 	Classroom/Salon

		<p><u>Practical Activity:</u></p> <ul style="list-style-type: none"> • Practice of hair wash and blow dry • Practice of hair sectioning • Practice of tools handling (scissor, comb) • Practice of forward cut step by step 		<ul style="list-style-type: none"> • Gown • Gloves • Scissor • Blow-dryer • Tools as per required 	
LU4. Perform Shaggy Cut	<p>Trainee will be able to:</p> <ol style="list-style-type: none"> 1. Prepare Clients for hair cut Services & consult 2. Make Hair Sections according to face shape and hair line. 3. Perform shaggy cutting according to the set standards 4. Create final look with blow dry according to the cutting 	<ul style="list-style-type: none"> • Knowledge about consultation and consent form • Knowledge about client and workstation preparation • Knowledge about hair sectioning • Learn how to wash and blow dry hair • Knowledge about tools handling(scissor ,comb ,brush) • Knowledge about different types of hair cuttings 	<p>Theory:02Hr Practical:09Hr Total:12Hr</p>	<p>Consumable</p> <ul style="list-style-type: none"> • Notebooks • Pencils • Erasers • Sharpeners • Sanitizer • Consultation forms <p>Non Consumable</p> <ul style="list-style-type: none"> • White board • Multimedia • Internet • Computer system • Working trolley • Section clips • Hair combs 	Classroom/Salon

		<ul style="list-style-type: none"> Detail knowledge about shaggy cut step by step <p>Practical Activity:</p> <ul style="list-style-type: none"> Practice of hair wash and blow dry Practice of hair sectioning Practice of tools handling (scissor, comb) Practice of shaggy cut step by step 		<ul style="list-style-type: none"> Hair brush Apron Gown Gloves Scissor Blow-dryer Tools as per required 	
LU5. Carry out Graduation Bob Cut	<p>Trainee will be able to:</p> <ol style="list-style-type: none"> 1. Prepare Clients for hair cut Services & consult 2. Make Hair Sections according to face shape and hair line. 3. Carry out Graduation Bob cutting according to the set standards 4. Create final look with blow dry according to the cutting 	<ul style="list-style-type: none"> Knowledge about consultation and consent form Knowledge about client and workstation preparation Knowledge about hair sectioning Learn how to wash and blow dry hair Knowledge about tools handling(scissor ,comb ,brush) Knowledge about different types of hair cuttings 	<p>Theory-2hr</p> <p>Practical-06hrs</p> <p>Total-08hrs</p>	<p>Consumable</p> <ul style="list-style-type: none"> • Notebooks • Pencils • Erasers • Sharpeners • Sanitizer • Consultation forms <p>Non Consumable</p> <ul style="list-style-type: none"> • White board • Multimedia • Internet • Computer system • Working trolley • Section clips 	Classroom/Salon

		<ul style="list-style-type: none"> Detail knowledge about graduation bob cut step by step <p>Practical Activity:</p> <ul style="list-style-type: none"> Practice of hair wash and blow dry Practice of hair sectioning Practice of tools handling (scissor, comb) Practice of graduation bob cut step by step 		<ul style="list-style-type: none"> Hair combs Hair brush Apron Gown Gloves Scissor Blow-dryer Tools as per required 	
LU6. Perform A-Line Hair Cut	<p>Trainee will be able to:</p> <ol style="list-style-type: none"> Prepare Clients for hair cut Services & consult Make Hair Sections according to face shape and hair line. Perform A-line cutting according to the set standards at angles & degrees Create final look with blow dry according to the cutting 	<ul style="list-style-type: none"> Knowledge about consultation and consent form Knowledge about client and workstation preparation Knowledge about hair sectioning Learn how to wash and blow dry hair Knowledge about tools handling(scissor ,comb ,brush) Knowledge about different types of hair cuttings 	<p>Theory-01hr</p> <p>Practical-06hrs</p> <p>Total-08hr</p>	<p>Consumable</p> <ul style="list-style-type: none"> Notebooks Pencils Erasers Sharpeners Sanitizer Consultation forms <p>Non Consumable</p> <ul style="list-style-type: none"> White board Multimedia Internet Computer system Working trolley Section clips 	Classroom/Salon

		<ul style="list-style-type: none"> Detail knowledge about A-line hair cut step by step <p>Practical Activity:</p> <ul style="list-style-type: none"> Practice of hair wash and blow dry Practice of hair sectioning Practice of tools handling (scissor, comb) Practice of A-line hair cut step by step 		<ul style="list-style-type: none"> Hair combs Hair brush Apron Gown Gloves Scissor Blow-dryer Tools as per required 	
LU7. Perform Wedge Cut	<p>Trainee will be able to:</p> <ol style="list-style-type: none"> Prepare Clients for hair cut Services & consult Make Hair Sections according to face shape and hair line. Perform wedge cutting according to the set standards at angles & degrees Create final look with blow dry according to the cutting 	<ul style="list-style-type: none"> Knowledge about consultation and consent form Knowledge about client and workstation preparation Knowledge about hair sectioning Learn how to wash and blow dry hair Knowledge about tools handling(scissor ,comb ,brush) Knowledge about different types of hair cuttings 	<p>Theory-02hr</p> <p>Practical-06hrs</p> <p>Total-08hr</p>	<p>Consumable</p> <ul style="list-style-type: none"> Notebooks Pencils Erasers Sharpeners Sanitizer Consultation forms <p>Non Consumable</p> <ul style="list-style-type: none"> White board Multimedia Internet Computer system Working trolley Section clips 	

		<ul style="list-style-type: none"> Detail knowledge about wedge cut step by step <p>Practical Activity:</p> <ul style="list-style-type: none"> Practice of hair wash and blow dry Practice of hair sectioning Practice of tools handling (scissor, comb) Practice of wedge cut step by step 		<ul style="list-style-type: none"> Hair combs Hair brush Apron Gown Gloves Scissor Blow-dryer Tools as per required 	
LU8. Perform Blunt Cut	<p>Trainee will be able to:</p> <ol style="list-style-type: none"> 1. Prepare Clients for hair cut Services & consult 2. Make Hair Sections according to face shape and hair line. 3. Perform blunt cutting according to the set standards at angles & degrees 4. Create final look with blow dry according to the cutting 	<ul style="list-style-type: none"> Knowledge about consultation and consent form Knowledge about client and workstation preparation Knowledge about hair sectioning Learn how to wash and blow dry hair Knowledge about tools handling(scissor ,comb ,brush) Knowledge about different types of hair cuttings 	<p>Theory-02hr</p> <p>Practical-09hrs</p> <p>Total-11hr</p>	<p>Consumable</p> <ul style="list-style-type: none"> • Notebooks • Pencils • Erasers • Sharpeners • Sanitizer • Consultation forms <p>Non Consumable</p> <ul style="list-style-type: none"> • White board • Multimedia • Internet • Computer system • Working trolley • Section clips 	

		<ul style="list-style-type: none"> Detail knowledge about blunt cut step by step <p>Practical Activity:</p> <ul style="list-style-type: none"> Practice of hair wash and blow dry Practice of hair sectioning Practice of tools handling (scissor, comb) Practice of blunt cut step by step 		<ul style="list-style-type: none"> Hair combs Hair brush Apron Gown Gloves Scissor Blow-dryer Tools as per required 	
LU9. Perform Bangs Cut	<p>Trainee will be able to:</p> <ol style="list-style-type: none"> 1. Prepare Clients for hair cut Services & consult 2. Make Hair Sections according to face shape and hair line. 3. Perform bangs cutting according to the set standards at angles & degrees 4. Create final look with blow dry according to the cutting 	<ul style="list-style-type: none"> Knowledge about consultation and consent form Knowledge about client and workstation preparation Knowledge about hair sectioning Learn how to wash and blow dry hair Knowledge about tools handling (scissor, comb, brush) Knowledge about different types of hair cuttings 	<p>Theory-02hr</p> <p>Practical-06hrs</p> <p>Total-08hr</p>	<p>Consumable</p> <ul style="list-style-type: none"> • Notebooks • Pencils • Erasers • Sharpeners • Sanitizer • Consultation forms <p>Non Consumable</p> <ul style="list-style-type: none"> • White board • Multimedia • Internet • Computer system • Working trolley • Section clips 	

		<ul style="list-style-type: none"> • Detail knowledge about bangs cut step by step <p><u>Practical Activity:</u></p> <ul style="list-style-type: none"> • Practice of hair wash and blow dry • Practice of hair sectioning • Practice of tools handling (scissor, comb) • Practice of bangs cut step by step 		<ul style="list-style-type: none"> • Hair combs • Hair brush • Apron • Gown • Gloves • Scissor • Blow-dryer • Tools as per required 	
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Module6: Perform Basic Hair Cut (Men)

Objective of the module: This module covers the knowledge and skills required to perform basic hair cut for men.

Duration: 50hours

Theory: 11hours

Practical: 39hours

Learning Unit	Learning Outcomes	Learning Elements	Duration	Materials Required	Learning Place
LU1. Perform Army Cut	<p>Trainee will be able to:</p> <ol style="list-style-type: none"> 1. Make Hair Section 2. Perform Army cutting according to the set standards at angles & degrees 3. Create final look according to the cutting <p>Practical Activity:</p> <ul style="list-style-type: none"> • Practice of army hair cut step by step as per standard 	<ul style="list-style-type: none"> • Learn about consultation and consent form • Learn about analysis of hair and scalp • Learn about army hair cut in detail step by step • Learn about time management • Learn about hair sectioning and sizing • Knowledge and handling of tools and equipment as per standard • Learn how to sanitize tools/equipment and workplace 	<p>Theory: 2hrs Practical: 09hrs Total: 11hrs</p>	<p>Consumable</p> <ul style="list-style-type: none"> • Notebooks • Pencils • Erasers • Sharpeners • Sanitizer • Consultation forms <p>Non Consumable</p> <ul style="list-style-type: none"> • White board • Multimedia • Internet • Computer system • Working trolley • Section clips • Hair combs • Hair brush • Apron • Gown • Gloves • Scissor • Blow-dryer 	Classroom/Salon

				<ul style="list-style-type: none"> Tools as per required 	
LU2. Perform Layers Cut	<p>Trainee will be able to:</p> <ol style="list-style-type: none"> 1. Make Hair section 2. Perform layers cutting according to the set standards of degrees & angles 3. Create final look according to the cuts 	<ul style="list-style-type: none"> Learn about consultation and consent form Learn about analysis of hair and scalp Learn layers Cut in detail step by step Learn about time management Learn about hair sectioning and sizing Knowledge and handling of tools and equipment as per standard Learn how to sanitize tools/equipment and workplace <p>Practical Activity:</p> <ul style="list-style-type: none"> Practice of layers Cut step by step as per standard 	<p>Theory:3hrs Practical:12hrs Total:15hrs</p>	<p>Consumable</p> <ul style="list-style-type: none"> • Notebooks • Pencils • Erasers • Sharpeners • Sanitizer • Consultation forms <p>Non Consumable</p> <ul style="list-style-type: none"> • White board • Multimedia • Internet • Computer system • Working trolley • Section clips • Hair combs • Hair brush • Apron • Gown • Gloves • Scissor • Blow-dryer • Tools as per required 	Classroom/Salon

LU3. Perform Side Cut	Trainee will be able to: <ol style="list-style-type: none"> 1. Make Hair section perform advance hair cut 2. Perform side cutting according to the set standards of degrees ,angles and types of trimmers 3. Create final look according to the cuts 	<ul style="list-style-type: none"> • Learn about consultation and consent form • Learn about analysis of hair and scalp • Learn about Side Cut in detail step by step • Learn about time management • Learn about hair sectioning and sizing • Knowledge and handling of tools and equipment as per standard • Learn how to sanitize tools/equipment and workplace <p>Practical Activity:</p> <ul style="list-style-type: none"> • Practice of Side Cut step by step as per standard 	Theory: 3hrs Practical: 9hrs Total: 12hrs	Consumable <ul style="list-style-type: none"> • Notebooks • Pencils • Erasers • Sharpeners • Sanitizer • Consultation forms Non Consumable <ul style="list-style-type: none"> • White board • Multimedia • Internet • Computer system • Working trolley • Section clips • Hair combs • Hair brush • Apron • Gown • Gloves • Scissor • Blow-dryer • Tools as per required 	Classroom Training Workshop Lab/ Field Visit
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LU4. Design and cut spikes	Trainee will be able to: <ol style="list-style-type: none"> 1. Make Hair section 2. Perform spikes cutting according to the set standards of degrees & angles 3. Create final look according to the cuts 	<ul style="list-style-type: none"> • Learn about consultation and consent form • Learn about analysis of hair and scalp • Learn about Design and cut Spikes in detail step by step • Learn about time management • Learn about hair sectioning and sizing • Knowledge and handling of tools and equipment as per standard • Learn how to sanitize tools/equipment and workplace <p>Practical Activity:</p> <ul style="list-style-type: none"> • Practice of Design and cut Spikes step by step as per standard 	Theory: 3hrs Practical: 9hrs Total: 12hrs	Consumable <ul style="list-style-type: none"> • Notebooks • Pencils • Erasers • Sharpeners • Sanitizer • Consultation forms Non Consumable <ul style="list-style-type: none"> • White board • Multimedia • Internet • Computer system • Working trolley • Section clips • Hair combs • Hair brush • Apron • Gown • Gloves • Scissor • Blow-dryer • Tools as per required 	
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Module 7: Dying & Coloring the Hair (Basic)

Objective of the module: This module covers the knowledge and skills required to dying & colouring the hair (basic).

Duration: 50 hours

Theory: 08 hours

Practical: 42 hours

Learning Unit	Learning Outcomes	Learning Elements	Duration	Materials Required	Learning Place
LU1. Carry out colour depositing as per requirement	<p>Trainee will be able to:</p> <ol style="list-style-type: none"> 1. Analyse the hair texture and natural colour depth 2. Conduct product patch test to observe results. 3. Make Hair sections 4. Prepare the colour mixture according to the mixing ratio as per brands requirement 5. Apply the colour according to the condition of the hair 6. Follow the time length according to hair type and brand. 7. Wash hairs 8. Provide the final look 9. Provide after care advice 	<ul style="list-style-type: none"> • Learn about hair structure and its types • Knowledge about hair color products and brand • Knowledge about hair sectioning • Knowledge of hair color mixing theory • Knowledge about importance of time management • Knowledge about hair wash method • Knowledge of pre and post care 	<p>Theory: 2hrs Practical: 9hrs Total: 11hrs</p> <p>Practical Activity:</p>	<p>Consumable</p> <ul style="list-style-type: none"> • Notebooks • Pencils • Erasers • Sharpeners • Consultation and consent form • Disinfectors • Sanitizer • PPEs • Color tubes/ developer • Shampoo & conditioner • Cape • Foils <p>Non Consumable</p>	Classroom/Salon

		<ul style="list-style-type: none"> • Practice of hair analysis coloring and washing step by step 		<ul style="list-style-type: none"> • White board • Multimedia • Internet • Computer system • Gown • Towels • Checking tools (magnifier, derma scope) • Working trolley • Bowel • Spatula • Applicator brush • Hair comb • Shade card 	
LU2. Perform color lifting technique as per requirement	<p>Trainee will be able to:</p> <ol style="list-style-type: none"> 1. Conduct product patch test to observe results. 2. Make Hair sections 3. Prepare the colour mixture according to the hair type and brand 4. Apply the colour according to the hair condition. 5. Perform Emulsification 	<ul style="list-style-type: none"> • Learn about color theory, color wheel, cool colors, warm colors • Learn different color lifting techniques • Knowledge about hair sectioning 	<p>Theory:2hrs Practical:9hrs Total:11hrs</p>	<p>Consumable</p> <ul style="list-style-type: none"> • Notebooks • Pencils • Erasers • Sharpeners • Consultation and consent form 	Classroom/Salon

	<p>according to the requirement as per standard time</p> <p>6. Wash the hairs</p> <p>7. Provide the final look</p> <p>8. Provide after care advice</p>	<ul style="list-style-type: none"> • Knowledge about application of product • Learn importance of hair Emulsification • Knowledge of hair color mixing theory • Knowledge about importance of time management <p>Practical Activity:</p> <ul style="list-style-type: none"> • Practice of different color lifting techniques step by step 	<ul style="list-style-type: none"> • Disinfectors • Sanitizer • PPEs • Color tubes/ developer • Shampoo & conditioner • Cape • Foils <p>Non Consumable</p> <ul style="list-style-type: none"> • White board • Multimedia • Internet • Computer system • Gown • Towels • Checking tools (magnifier, derma scope) • Working trolley • Bowel • Spatula • Applicator brush • Hair comb 	
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				<ul style="list-style-type: none"> Shade card
LU3. Carry out root touch up as per requirement	<p>Trainee will be able to:</p> <ol style="list-style-type: none"> Conduct product patch test to observe results. Make Hair sections Prepare the colour mixture according to the hair type, condition and brand. Apply the solution from roots to required area. Perform root touch up according to the requirement as per standard time Wash the hair Provide the final look Provide after care advice 	<ul style="list-style-type: none"> Learn about theory of root touch up Learn Emulsification of hair Knowledge about hair wash method Knowledge of post care Knowledge about hair sectioning Knowledge about application of product Knowledge of hair color mixing theory Knowledge about importance of time management <p>Practical Activity:</p> <ul style="list-style-type: none"> Practice of root touch up of hair 	<p>Theory:1hrs Practical:6hrs Total:07hrs</p>	<p>Consumable</p> <ul style="list-style-type: none"> Notebooks Pencils Erasers Sharpeners Consultation and consent form Disinfectors Sanitizer PPEs Color tubes/developer Shampoo & conditioner Cape Foils <p>Non Consumable</p> <ul style="list-style-type: none"> White board Multimedia Internet

			<ul style="list-style-type: none"> • Computer system • Gown • Towels • Checking tools (magnifier, derma scope) • Working trolley • Bowel • Spatula • Applicator brush • Hair comb • Shade card 	
LU4. Perform Grey Hair coverage	<p>Trainee will be able to:</p> <ol style="list-style-type: none"> 1. Analyse the hair texture and natural colour depth 2. Conduct product patch test to observe results. 3. Make Hair sections 4. Prepare the colour mixture according to the brand 5. Perform Grey hair coverage according to the hair type as per standard time 6. Wash hair 	<ul style="list-style-type: none"> • Learn about grey hair coverage • Knowledge about hair wash method • Knowledge about hair sectioning • Knowledge about application of product • Knowledge of post care 	<p>Theory:1hrs Practical:09hrs Total:10hrs</p>	<p>Consumable</p> <ul style="list-style-type: none"> • Notebooks • Pencils • Erasers • Sharpeners • Consultation and consent form • Disinfectors • Sanitizer • PPEs <p>Classroom/Salon</p>

	<p>7. Provide the final look 8. Provide after care advice</p>	<ul style="list-style-type: none"> • Knowledge of hair color mixing theory • Knowledge about importance of time management <p>Practical Activity:</p> <ul style="list-style-type: none"> • Practice of grey hair coverage 		<ul style="list-style-type: none"> • Color tubes/ developer • Shampoo & conditioner • Cape • Foils <p>Non</p> <p>Consumable</p> <ul style="list-style-type: none"> • White board • Multimedia • Internet • Computer system • Gown • Towels • Checking tools (magnifier, derma scope) • Working trolley • Bowel • Spatula • Applicator brush • Hair comb • Shade card 	
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LU5. Perform direct lifting technique	Trainee will be able to: <ol style="list-style-type: none"> 1. Conduct product patch test to observe results. 2. Make Hair sections 3. Prepare the colour mixture according to the requirement 4. Neutralize the Hair according to the standards 5. Apply the colour according to the requirement 6. Perform Emulsification according to the requirement as per standard time. 7. Wash the hair 8. Provide the final look 9. Provide after care advice 	<ul style="list-style-type: none"> • Learn about direct lifting technique of hair • Knowledge about hair wash method • Knowledge of pre and post care • Knowledge about hair sectioning • Knowledge about application of product • Knowledge of hair color mixing theory • Knowledge about importance of time management <p>Practical Activity:</p> <ul style="list-style-type: none"> • Practice of color application and emulsification 	Theory: 2hrs Practical: 09hrs Total: 11hrs	Consumable <ul style="list-style-type: none"> • Notebooks • Pencils • Erasers • Sharpeners • Consultation and consent form • Disinfectors • Sanitizer • PPEs • Color tubes/ developer • Shampoo & conditioner • Cape • Foils Non Consumable <ul style="list-style-type: none"> • White board • Multimedia • Internet • Computer system • Gown • Towels 	Classroom/Salon
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				<ul style="list-style-type: none">• Checking tools (magnifier, derma scope)• Working trolley• Bowel• Spatula• Applicator brush• Hair comb• Shade card	
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Module8: Design & Apply Advance Hair Styles

Objective of the module: The aim of this module to get knowledge, skills and understanding to design and apply advance hair styles.

Duration: 40 hours

Theory: 04 hours

Practical: 36 hours

Learning Unit	Learning Outcomes	Learning Elements	Duration	Materials Required	Learning Place
LU1. Perform Blow Dry as per standard procedures	<p>Trainee will be able to:</p> <ol style="list-style-type: none"> 1. Analyse the hair and scalp in accordance with workplace requirements. 2. Select styling products / tools for hair in accordance with the manufacturer's instructions, hair analysis, and service requirements. 3. Perform Straight Blow Dry 4. Perform Inward Blow Dry 5. Perform Outward Blow Dry 6. Perform Inward and Outward Blow Dry 	<ul style="list-style-type: none"> • Learn about consultation and consent form • Learn about analysis of hair and scalp • Learn about different methods of blow dry • Learn different style of blow dry • Learn about time management • Learn about hair sectioning and sizing • Knowledge and handling of tools and equipment as per standard • Learn how to sanitize tools/equipment and workplace <p>Practical Activity:</p>	<p>Theory: 1hrs Practical: 09hrs Total: 10hrs</p>	<p>Consumable</p> <ul style="list-style-type: none"> • Notebooks • Pencils • Erasers • Sharpeners • Consultation and consent form • Disinfectors • Sanitizer • PPEs • Hair setting spray <p>Non Consumable</p> <ul style="list-style-type: none"> • White board • Multimedia • Internet 	Classroom/Salon

	<p>7. Perform Curling Blow Dry</p> <p>8. Complete blow dry within industry standard time.</p> <p>9. Tools and equipment are sanitised in accordance with workplace requirements.</p> <p>10. Work area is cleaned and tidied in accordance with workplace requirements.</p>	<ul style="list-style-type: none"> Practice of blow dry step by step as per standard 		<ul style="list-style-type: none"> Computer system Gown Towels Working trolley Set of hair comb and brushes Blow dryer Section clips 	
LU2. Perform UP Do's as per requirement	<p>Trainee will be able to:</p> <p>1. Analyse the hair and scalp in accordance with workplace requirements.</p> <p>2. Select styling products / tools for hair in accordance with the manufacturer's instructions, hair analysis, and service requirements.</p> <p>3. Perform Up Do's according to the</p>	<ul style="list-style-type: none"> Learn about consultation and consent form Learn about analysis of hair and scalp Learn about different methods of UP Do's Learn different style of UP Do's Learn about time management Learn about hair sectioning and sizing Knowledge and handling of tools and equipment as per standard 	<p>Theory:1hrs Practical: 09hrs Total:10hrs</p>	<p>Consumable</p> <ul style="list-style-type: none"> Notebooks Pencils Erasers Sharpeners Consultation and consent form Disinfectors Sanitizer PPEs Hair setting spray 	Classroom/Salon

	<p>client's requirement</p> <p>4. Create final look according to the style</p>	<p>Practical Activity:</p> <ul style="list-style-type: none"> Practice of UP Do's (chignon bun, model bun,) step by step as per standard 		<ul style="list-style-type: none"> Hair gel /mousse <p>Non Consumable</p> <ul style="list-style-type: none"> White board Multimedia Internet Computer system Gown Towels Working trolley Set of hair comb and brushes Blow dryer Section clips Bobby pins, hair bun pins 	
LU3. Perform Bridal hair styles	<p>Trainee will be able to:</p> <ol style="list-style-type: none"> Analyse the hair and scalp in accordance with workplace requirements. Select styling products / tools for hair in accordance with the 	<ul style="list-style-type: none"> Learn about consultation and consent form Learn about analysis of hair and scalp Learn about different methods of Bridal hair styles 	<p>Theory:1hrs Practical: 9hrs Total: 10hrs</p>	<p>Consumable</p> <ul style="list-style-type: none"> Notebooks Pencils Erasers Sharpeners 	Classroom/Salon

	<p>manufacturer's instructions, hair analysis, and service requirements.</p> <p>3. Perform Bridal hair style according to the client's requirement</p> <p>4. Create final look according to the style</p>	<ul style="list-style-type: none"> • Learn different Bridal hair styles(bridal bun, mermaid tail, French tail, eastern bridal style etc) • Learn about time management • Learn about hair sectioning and sizing • Knowledge and handling of tools and equipment as per standard <p><u>Practical Activity:</u></p> <ul style="list-style-type: none"> • Practice of Bridal hair styles (bridal bun, mermaid tail, French tail, eastern bridal style etc.) step by step as per standard 		<ul style="list-style-type: none"> • Consultation and consent form • Disinfectors • Sanitizer • PPEs • Hair setting spray • Hair gel /mousse <p>Non Consumable</p> <ul style="list-style-type: none"> • White board • Multimedia • Internet • Computer system • Gown • Towels • Working trolley • Set of hair comb and brushes • Blow dryer • Section clips • Bobby pins, hair bun pins
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				<ul style="list-style-type: none"> • Hair accessories 	
LU4. Create Avant Garde Hair Styles	<p>Trainee will be able to:</p> <ol style="list-style-type: none"> 1. Analyse the hair and scalp in accordance with workplace requirements. 2. Select styling products / tools for hair in accordance with the manufacturer's instructions, hair analysis, and service requirements. 3. Create Avant Garde hair Styles according to the selected theme 4. Create final look according to the style 	<ul style="list-style-type: none"> • Learn about consultation and consent form • Learn about analysis of hair and scalp • Learn about different methods of Avant Garde Hair Styles • Learn different Avant Garde Hair Styles • Learn about time management • Learn about hair sectioning and sizing • Knowledge and handling of tools and equipment as per standard <p>Practical Activity:</p>	<p>Theory: 1hrs Practical: 9hrs Total: 10hrs</p>	<p>Consumable</p> <ul style="list-style-type: none"> • Notebooks • Pencils • Erasers • Sharpeners • Consultation and consent form • Disinfectors • Sanitizer • PPEs • Hair setting spray • Hair gel /mousse <p>Non Consumable</p> <ul style="list-style-type: none"> • White board • Multimedia • Internet 	Classroom/Salon

		<ul style="list-style-type: none"> • Practice of Avant Garde Hair Styles step by step as per standard 		<ul style="list-style-type: none"> • Computer system • Gown • Towels • Working trolley • Set of hair comb and brushes • Blow dryer • Section clips • Bobby pins, hair bun pins • Hair accessories 	
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Module 9: Carryout Hair Treatment with Products-II

Objective of the module: The aim of this module to get knowledge, skills and understanding to carryout hair treatment with products II.

Duration: 50 hours **Theory:** 11 hours **Practical:** 39 hours

Learning Unit	Learning Outcomes	Learning Elements	Duration	Materials Required	Learning Place
LU1. Provide oily scalp treatment for hair volume	<p>Trainee will be able to:</p> <ol style="list-style-type: none"> 1. Analyse Scalp & Hair condition by visual and physical examination 2. Perform skin test for allergic reaction in accordance with manufacturer's instructions. 3. Select appropriate products according to the condition of hair and scalp. 4. Provide oily scalp treatment with selected products according to manufacturer's instructions. 5. Apply prescribed salon massage techniques in conjunction with the 	<ul style="list-style-type: none"> • Learn about the texture and skin of scalp • Learn about basic disease or problems of scalp • Knowledge about different products used for oily scalp <p>Practical Activity:</p> <ul style="list-style-type: none"> • Practice medicated and herbal treatment 	<p>Theory: 3hrs Practical: 09hrs Total: 12hrs</p>	<p>Consumable</p> <ul style="list-style-type: none"> • Notebooks • Pencils • Erasers • Sharpeners • Tissues • Sanitizer • Gloves • Wipes/tissue • Mask • Moisturizer • Disposable sheets • Consultation form • Tea tree oil • Shampoo • Powders • Serum 	Classroom/Salon

	<p>treatment.</p> <p>6. Provide final look according to requirement</p> <p>7. Provide after care advice</p>			<p>Non Consumable</p> <ul style="list-style-type: none"> • White board • Multimedia • Internet • Computer system • Gown • Towels • Bowls • Brush • Spatula • Working trolley • Self-apron • Client gown • High frequency equipment • Dermoscopy/ magnifying glass 	
LU2. Perform sensitive scalp / hair treatment	<p>Trainee will be able to:</p> <ol style="list-style-type: none"> 1. Analyse Scalp & Hair condition by visual and physical examination 2. Perform skin test for allergic reaction in accordance with manufacturer's 	<ul style="list-style-type: none"> • Learn about Analyses of Scalp & Hair condition • Learn the symptoms of skin sensitivity <p>Practical Activity:</p>	<p>Theory:2hrs</p> <p>Practical:09hrs</p> <p>Total:11hrs</p>	<p>Consumable</p> <ul style="list-style-type: none"> • Notebooks • Pencils • Erasers • Sharpeners • Tissues • Sanitizer 	Classroom/Salon

	<p>instructions.</p> <p>3. Select appropriate products according to the condition of hair and scalp.</p> <p>4. Provide sensitive scalp treatment with selected products according to manufacturer's instructions.</p> <p>5. Apply prescribed salon massage techniques in conjunction with the treatment.</p> <p>6. Provide final look according to requirement</p> <p>7. Provide after care advice</p>	<ul style="list-style-type: none"> • Practice of Analyses of Scalp & Hair condition • Practice to perform hair treatment for sensitive scalp 	<ul style="list-style-type: none"> • Gloves • Wipes/tissue • Mask • Moisturizer • Disposable sheets • Consultation form • Tea tree oil • Shampoo • Powders • Serum <p>Non Consumable</p> <ul style="list-style-type: none"> • White board • Multimedia • Internet • Computer system • Gown • Towels • Bowls • Brush • Spatula • Working trolley • Self-apron • Client gown • High frequency equipment 	
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				<ul style="list-style-type: none"> • Dermascopy/ magnifying glass 	
LU3. Perform Dry Damage Hair treatment	<p>Trainee will be able to:</p> <ol style="list-style-type: none"> 1. Analyze Scalp & Hair condition by visual and physical examination (Consultation) 2. Perform skin test for allergic reaction in accordance with manufacturer's instructions. 3. Select appropriate products according to the condition of hair and scalp. 4. Perform dry damage hair treatment with selected products according to manufacturer's instructions. 5. Apply prescribed salon massage techniques in conjunction with the treatment. 6. Provide steam on hair / scalp in conjunction with treatment as required. 7. Provide final look 	<ul style="list-style-type: none"> • Knowledge about skin analysis • Understanding of consultation and consent form • Explain skin types • Knowledge of hair treatment for dry and damage hair <p>Practical Activity:</p> <ul style="list-style-type: none"> • Practice of movement of massage • Practice of dry damage hair treatment. 	<p>Theory:2hrs Practical:09hrs Total:11hrs</p>	<p>Consumable</p> <ul style="list-style-type: none"> • Notebooks • Pencils • Erasers • Sharpeners • Tissues • Sanitizer • Gloves • Wipes/tissue • Mask • Moisturizer • Disposable sheets • Consultation form • Tea tree oil • Shampoo • Powders • Serum <p>Non Consumable</p> <ul style="list-style-type: none"> • White board • Multimedia • Internet 	<p>Classroom/Salon</p>

	<p>according to requirement</p> <p>8. Provide after care advice</p>			<ul style="list-style-type: none"> • Computer system • Gown • Towels • Bowls • Brush • Spatula • Working trolley • Self-apron • Client gown • High frequency equipment • Dermascopy/ magnifying glass 	
LU4. Perform basic hair loss treatment	<p>Trainee will be able to:</p> <ol style="list-style-type: none"> 1. Analyse Scalp & Hair condition by visual and physical examination (Consultation) 2. Perform skin test for allergic reaction in accordance with manufacturer's instructions. 3. Select appropriate products according to the condition of hair and scalp. 	<ul style="list-style-type: none"> • Knowledge about skin analysis • Understanding of consultation and consent form • Explain skin types • Knowledge of different hair loss treatment • Knowledge of different hair treatment material 	<p>Theory:2hrs Practical:06hrs Total:08hrs</p>	<p>Consumable</p> <ul style="list-style-type: none"> • Notebooks • Pencils • Erasers • Sharpeners • Tissues • Sanitizer • Gloves • Wipes/tissue • Mask • Moisturizer • Disposable sheets 	<p>Classroom Training Workshop</p> <p>Lab/ Field Visit</p>

	<ol style="list-style-type: none"> 4. Provide hair loss treatment with selected products according to manufacturer's instructions. 5. Apply prescribed salon massage techniques in conjunction with the treatment. 6. Provide steam on hair / scalp in conjunction with treatment as required. 7. Provide final look according to requirement 	<ul style="list-style-type: none"> • Explain procedure of basic hair loss treatment <p>Practical Activity:</p> <ul style="list-style-type: none"> • Practice of basic hair loss treatment 	<ul style="list-style-type: none"> • Consultation form • Tea tree oil • Shampoo • Powders • Serum <p style="background-color: #cccccc; display: inline-block; padding: 2px 5px;">Non Consumable</p> <ul style="list-style-type: none"> • White board • Multimedia • Internet • Computer system • Gown • Towels • Bowls • Brush • Spatula • Working trolley • Self-apron • Client gown • High frequency equipment • Dermascopy/ magnifying glass 	
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<p>LU5. Perform anti-dandruff hair treatment</p>	<p>Trainee will be able to:</p> <ol style="list-style-type: none"> 1. Analyse Scalp & Hair condition by visual and physical examination(Consultation) 2. Perform skin test for allergic reaction in accordance with manufacturer's instructions. 3. Select appropriate products according to the condition of hair and scalp. 4. Provide anti-dandruff hair treatment with selected products according to manufacturer's instructions. 5. Apply prescribed salon massage techniques in conjunction with the treatment. 6. Provide steam on hair / scalp in conjunction with treatment as required. 7. Provide final look according to requirement 8. Provide after care advice 	<ul style="list-style-type: none"> • Knowledge about skin analysis • Understanding of consultation and consent form • Explain skin types • Knowledge of different hair loss treatment • Knowledge of different hair treatment material • Explain procedure of anti-dandruff hair treatment <p>Practical Activity:</p> <ul style="list-style-type: none"> • Practice of anti-dandruff hair treatment 	<p>Theory:2hrs Practical:06hrs Total:09hrs</p>	<p>Consumable</p> <ul style="list-style-type: none"> • Notebooks • Pencils • Erasers • Sharpeners • Tissues • Sanitizer • Gloves • Wipes/tissue • Mask • Moisturizer • Disposable sheets • Consultation form • Tea tree oil • Shampoo • Powders • Serum <p>Non Consumable</p> <ul style="list-style-type: none"> • White board • Multimedia • Internet • Computer system • Gown • Towels • Bowls 	<p>Classroom Training Workshop Lab/ Field Visit</p>
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				<ul style="list-style-type: none">• Brush• Spatula• Working trolley• Self-apron• Client gown• High frequency equipment• Dermascopy/ magnifying glass	
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Module10: Perform Makeup

Objective of the module: The aim of this module to get knowledge, skills and understanding to perform makeup.

Duration: 60 hours **Theory:** 12 hours **Practical:** 48hours

Learning Unit	Learning Outcomes	Learning Elements	Duration	Materials Required	Learning Place
LU1. Perform Nude Natural makeup /	<p>Trainee will be able to:</p> <ol style="list-style-type: none"> 1. Sanitize the workplace according to set standards 2. Prepare the client according to the requirement 3. Prepare the skin according to the requirement 4. Perform eye makeup according to the requirement 5. Perform Skin work (foundation, blush, highlight, etc) 6. Apply Lip colours according to the requirement <p>Practical Activity:</p>	<ul style="list-style-type: none"> • Learn how to sanitize the workplace • Learn about client preparation • Learn how to analysis the skin • Learn about consultation and consent form • Knowledge about all types of nude/natural makeup • Knowledge about all makeup products and brand 	<p>Theory:4hrs Practical:15hrs Total:19hrs</p>	<p>Consumable</p> <ul style="list-style-type: none"> • Notebooks • Pencils • Erasers • Sharpeners • Tissues • Sanitizer • Gloves • Wipes/tissue • Cleanser • Disposable sheets • consultation and consent form • Sanitizer • Concealer • Foundation • Face primer • Loose powder/compact powder • Blush on 	Classroom/Salon

		<ul style="list-style-type: none"> • Practice of natural makeup step by step 		<ul style="list-style-type: none"> • High lighter • Eye shadow kit • Mascara • Eye liner • Eye pencil • Eye lashes • Eyelashes gum • Contour kit • Lip pencil • Lipsticks • Make up setting spray <p>Non Consumable</p> <ul style="list-style-type: none"> • White board • Multimedia • Internet • Computer system • Self-apron • Client gown • Towels • chair • Working trolley • Head band • Sponges • Brush set • Eye lashes curler 	
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LU2. Perform Party make up	Trainee will be able to: <ol style="list-style-type: none"> 1. Sanitize the workplace according to set standards 2. Select suitable cosmetic / products 3. Design and shape eyebrows 4. Apply foundation according to the requirement 5. Add dimensions to face through color products according to the requirement 6. Apply Eye makeup according to the requirement 7. Apply lip colors according to the requirement 	<ul style="list-style-type: none"> • Learn how to sanitize the workplace • Learn about client preparation • Learn how to analysis the skin • Learn about consultation and consent form • Knowledge about all types of nude/natural makeup • Knowledge about all makeup products and brand <p><u>Practical Activity:</u></p> <ul style="list-style-type: none"> • Practice of party makeup step by step 	Theory: 4hrs Practical: 15hrs Total: 19hrs	Consumable <ul style="list-style-type: none"> • Notebooks • Pencils • Erasers • Sharpeners • Tissues • Sanitizer • Gloves • Wipes/tissue • Cleanser • Disposable sheets • consultation and consent form • Sanitizer • Concealer • Foundation • Face primer • Loose powder/compact powder • Blush on • High lighter • Eye shadow kit • Mascara • Eye liner • Eye pencil • Eye lashes • Eyelashes gum • Contour kit • Lip pencil 	Classroom/Salon
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				<ul style="list-style-type: none"> • Lipsticks • Make up setting spray <p style="background-color: #cccccc; text-align: center;">Non Consumable</p> <ul style="list-style-type: none"> • White board • Multimedia • Internet • Computer system • Self-apron • Client gown • Towels • chair • Working trolley • Head band • Sponges • Brush set • Eye lashes curler 	
LU3. Perform Engagement make up as per requirement	<p>Trainee will be able to:</p> <ol style="list-style-type: none"> 1. Analyze & Sanitize the workplace according to set standards 2. Select suitable cosmetic / products Design 	<ul style="list-style-type: none"> • Learn how to sanitize the workplace • Learn about client preparation • Learn how to analysis the skin 	<p>Theory:4hrs Practical:18hrs Total:22hrs</p>	<p style="background-color: #cccccc; text-align: center;">Consumable</p> <ul style="list-style-type: none"> • Notebooks • Pencils • Erasers • Sharpeners • Tissues • Sanitizer • Gloves 	Classroom/Salon

	<p>and shape eyebrows</p> <p>3. Apply foundation according to the requirement</p> <p>4. Add dimensions to face through color products according to the requirement</p> <p>5. Apply Eye makeup according to the requirement</p> <p>6. Apply lip color according to the requirement</p> <p>7. Set dupatta and jewelry according to the requirement</p>	<ul style="list-style-type: none"> • Learn about consultation and consent form • Knowledge about all types of nude/natural makeup • Knowledge about all makeup products and brand • Knowledge about eyebrow shapes as per standard • Knowledge about dupatta setting as per requirement • Knowledge about jewelry setting <p><u>Practical Activity:</u></p> <ul style="list-style-type: none"> • Practice of engagement makeup step by step • Practice of dupatta and jewelry setting 		<ul style="list-style-type: none"> • Wipes/tissue • Cleanser • Disposable sheets • consultation and consent form • Sanitizer • Concealer • Foundation • Face primer • Loose powder/compact powder • Blush on • High lighter • Eye shadow kit • Mascara • Eye liner • Eye pencil • Eye lashes • Eyelashes gum • Contour kit • Lip pencil • Lipsticks • Make up setting spray <p>Non Consumable</p> <ul style="list-style-type: none"> • White board • Multimedia • Internet 	
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				<ul style="list-style-type: none">• Computer system• Self-apron• Client gown• Towels• chair• Working trolley• Head band• Sponges• Brush set• Eye lashes curler	
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Module11: Apply Nail Enhancement

Objective of the module: This module covers the knowledge and skills required to apply nail enhancement.

Duration: 40 hours **Theory:** 10 hours **Practical:** 30 hours

Learning Unit	Learning Outcomes	Learning Elements	Duration	Materials Required	Learning Place
LU1. Apply Nail Tips	<p>Trainee will be able to:</p> <ol style="list-style-type: none"> 1. Provide Client consultation according to the requirement 2. Analyse the skin & nail condition 3. Apply the nail tip according to the requirement 4. Remove the nail tips according to the requirement 5. Provide after care advise to the client <p>Practical Activity:</p> <ul style="list-style-type: none"> • Practice of apply nail procedure step by step • Practice of nail cutting, buffering, cuticle removing and nail shaping 	<ul style="list-style-type: none"> • Learn about nail consultation and consent form • Learn different material of nail tips • Learn about post care 	Theory: 3hrs Practical: 9hrs Total: 12hrs	<p>Consumable</p> <ul style="list-style-type: none"> • Notebooks • Pencils • Erasers • Sharpeners • Sanitizer • Gloves • Sterilizer • Disinfectant • Gel • Acrylic nails <p>Non Consumable</p> <ul style="list-style-type: none"> • White board • Multimedia • Internet • Computer system • Self-apron • Working trolley • Nail cutter • Buffer • Cuticle cutter 	Classroom/Salon

LU2. Apply Gel Nails	Trainee will be able to: <ol style="list-style-type: none"> 1. Client consultation according to the requirement 2. Prepare Gel nails according to manufacturer's instructions 3. Refill Gel nails according to manufacturer's instructions 4. Create design according to requirements 5. Remove gel nails according to manufacturer's instructions 6. Provide after care advice 	<ul style="list-style-type: none"> • Learn about nail consultation and consent form • Learn procedure of gel application on nails step by step • Learn about home care and post care <p>Practical Activity:</p> <ul style="list-style-type: none"> • Practice the whole procedure of gel application on nails step by step 	Theory: 3hrs Practical: 9hrs Total: 12hrs	Consumable <ul style="list-style-type: none"> • Notebooks • Pencils • Erasers • Sharpeners • Sanitizer • Gloves • Sterilizer • Disinfectant • Gelish nail gel • Base coat/top coat • Consultation and consent forms Non Consumable <ul style="list-style-type: none"> • White board • Multimedia • Internet • Computer system • Self-apron • Working trolley • Manicure/pedicure tool kit • Applicator • UV lamp 	Classroom/Salon
LU3. Apply Acrylic Nails	Trainee will be able to: <ol style="list-style-type: none"> 1. Provide Client 	<ul style="list-style-type: none"> • Learn about nail consultation and consent form 	Theory: 4hrs Practical: 12hrs Total: 16hrs	Consumable <ul style="list-style-type: none"> • Notebooks • Pencils 	Classroom/Salon

	<p>consultation according to the requirement</p> <p>2. Apply/Fix Acrylic nails according to manufacturer's instructions</p> <p>3. Create design according to requirements (2D and 3D nail art design techniques for acrylic nail enhancement, such as g colour fade, 2D painting, embedding, and colour match)</p> <p>4. Refill acrylic nails according to requirement</p> <p>5. Remove acrylic nails according to requirement</p> <p>6. Provide after care advice</p>	<ul style="list-style-type: none"> • Learn different types of acrylic nails • Learn different nail art design • Learn the procedure of acrylic nail application step by step <p><u>Practical Activity:</u></p> <ul style="list-style-type: none"> • Practice the whole procedure of Acrylic nail application step by step 		<ul style="list-style-type: none"> • Erasers • Sharpeners • Sanitizer • Gloves • Sterilizer • Disinfectant • Consultation and consent forms • Acrylic nail kit • Nail art designing kit with all accessories <p>Non Consumable</p> <ul style="list-style-type: none"> • White board • Multimedia • Internet • Computer system • Self-apron • Client gown • Working trolley • UV lamp • Mani/Pedi tool kit 	
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Module12: Provide Service to Client

Objective of the module: This module covers the knowledge and skills required to provide service to client.

Duration: 20 hours **Theory:** 08hours **Practical:** 12hours

Learning Unit	Learning Outcomes	Learning Elements	Duration	Materials Required	Learning Place
LU1. Receive Clients as per salon policies	<p>Trainee will be able to:</p> <ol style="list-style-type: none"> 1. Communicate with clients conducted in a professional, courteous manner, according to salon policy. 2. Refer the clients' needs and reasonable requests to supervisor according to salon policy. 3. Record client details accurately on a client card. 4. Direct the client to designated area 	<ul style="list-style-type: none"> • Learn how to deal with your client • Learn how to prepare client card • Learn how to guide your client with good manners • Learn how to communicate with client <p>Practical Activity:</p> <ul style="list-style-type: none"> • Practice of communication skills 	<p>Theory:2hrs Practical:2hrs Total:4hrs</p>	<p>Consumable</p> <ul style="list-style-type: none"> • Notebooks • Pencils • Erasers • Sharpeners <p>Non Consumable</p> <ul style="list-style-type: none"> • White board • Multimedia • Internet • Computer system • Guidelines cards for placement 	Classroom/Salon

	for specific services.				
LU2. Deliver Service to Clients as per set standards	<p>Trainee will be able to:</p> <ol style="list-style-type: none"> 1. Identify possible problems, anticipated and take action to minimize client dissatisfaction. 2. Deliver additional levels of service beyond the client's immediate request recognized and acted upon. 3. Maintain contact with client until service is completed according to salon policy. 4. Use verbal and non-verbal communication to develop rapport with clients during service delivery. 5. Maintain client's returns or refunds processed according to 	<ul style="list-style-type: none"> • Learn how to identify the problem and take action to resolved problem • Learn about verbal and non-verbal communication • Learn about return and refunds process <p>Practical Activity:</p> <ul style="list-style-type: none"> • Practice of verbal and non-verbal communication • Practice of receipt maintaining 	<p>Theory:1hrs Practical:2hrs Total:3hrs</p>	<p>Consumable</p> <ul style="list-style-type: none"> • Notebooks • Pencils • Erasers • Sharpeners • Sanitizer <p>Non Consumable</p> <ul style="list-style-type: none"> • White board • Multimedia • Internet • Computer system • Receipts 	Classroom/Salon

	salon/store policy and procedures				
LU3. Schedule and check out client's appointments	<p>Trainee will be able to:</p> <ol style="list-style-type: none"> 1. Schedule appointments according to timing of services, availability of operators and salon procedures. 2. Confirm appointment arrangements with clients and details record neatly and accurately in the appointment book. 	<ul style="list-style-type: none"> • Knowledge about appointment services as per salon procedure • Knowledge about arrangement of client record • Learn how to use application/software of data recording <p>Practical Activity:</p> <ul style="list-style-type: none"> • Practice of operating computer and its applications /software • Practice of maintain appointment book 	<p>Theory:1hrs Practical:1hrs Total:2hrs</p>	<p>Consumable</p> <ul style="list-style-type: none"> • Notebooks • Pencils • Erasers • Sharpeners • Sanitizer <p>Non Consumable</p> <ul style="list-style-type: none"> • White board • Multimedia • Internet • Computer system • Appointment book 	Classroom/Salon

<p>LU4. Respond to Client Complaints as per salon policy</p>	<p>Trainee will be able to:</p> <ol style="list-style-type: none"> 1. Convey positive helpful attitude to clients when handling complaints. 2. Handle complaints sensitively, courteously and with discretion. 3. Establish nature of complaint by active listening and questioning and confirm with the client. 4. Take action to resolve complaint to clients' satisfaction wherever possible. 5. Refer unresolved client dissatisfaction or complaints promptly to supervisor. 6. Take opportunities to turn incidents of 	<ul style="list-style-type: none"> • Learn the nature of complaint • Learn how to handle client complaints • Learn how to satisfy their customer • Learn how to record client complaints <p>Practical Activity:</p> <ul style="list-style-type: none"> • Practice of recording complaint data • Practice of how to handle client complaint 	<p>Theory:1hrs Practical:1hrs Total:2hrs</p>	<p>Consumable</p> <ul style="list-style-type: none"> • Notebooks • Pencils • Erasers • Sharpeners • Sanitizer <p>Non Consumable</p> <ul style="list-style-type: none"> • White board • Multimedia • Internet • Computer system • Complaint book 	<p>Classroom/Salon</p>
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	<p>client dissatisfaction into a demonstration of high-quality service to clients in line with salon policy.</p> <p>7. Complete documentation regarding client dissatisfaction or complaints accurately and legibly.</p> <p>8. Take follow up action as necessary to ensure client satisfaction</p>				
LU5. Identify Clients' Special Needs /Requirements	<p>Trainee will be able to:</p> <p>1. Identify client's requirements on beauty treatments and products</p> <p>2. Explain to client the characteristics, effects, limitation and charges of a products or service, and the time needed for the service</p>	<ul style="list-style-type: none"> Learn about client consultation and consent Knowledge about products and services Learn about post service care and home care Learn about indication and contra indications of different services 	<p>Theory:1hrs Practical:2hrs Total:3hrs</p>	<p>Consumable</p> <ul style="list-style-type: none"> • Notebooks • Pencils • Erasers • Sharpeners • Sanitizer • Consultation and consent form <p>Non Consumable</p> <ul style="list-style-type: none"> • White board 	Classroom/Salon

	<p>3. Recommend suitable products or services to customers</p> <p>4. Analyse skin conditions of customers</p> <p>5. Complete customer record</p>	<p>Practical Activity:</p> <ul style="list-style-type: none"> Practice communication skills 		<ul style="list-style-type: none"> Multimedia Internet Computer system 	
LU6. Maintain customer relations according to salon policy	<p>Trainee will be able to:</p> <p>1. Answer politely and positively enquiries from customers who come in person, phone in and through email</p> <p>2. Handle customers' appointment effectively</p> <p>3. Identify the requirements of customers for beauty services or products through communicating with them and through observation</p> <p>4. Provide correct information on beauty products and services</p>	<ul style="list-style-type: none"> Learn communication skills Learn client handling Knowledge about pre/post service <p>Practical Activity:</p> <ul style="list-style-type: none"> Practice communication skills 	<p>Theory:1hrs Practical:2hrs Total:3hrs</p>	<p>Consumable</p> <ul style="list-style-type: none"> Notebooks Pencils Erasers Sharpeners Sanitizer <p>Non Consumable</p> <ul style="list-style-type: none"> White board Multimedia Internet Computer system 	Classroom/Salon

	<p>5. Seek advice from the supervisor or relevant colleagues at suitable time</p> <p>6. Obtain customer information and maintain customer relationships according to established procedures of the salon</p> <p>7. Handle general complaints from customers effectively according to established procedures of the salon</p> <p>8. Take appropriate measures to deal with the complaint according to the guidelines of the salon on handling complaints</p> <p>9. Refer the case to suitable personnel to follow up if necessary</p>			
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	10. Record the conciliation procedures clearly				
LU7. Maintain client's record as per standard procedures	<p>Trainee will be able to:</p> <ol style="list-style-type: none"> 1. Record the required information from a new client on the client record card 2. Update the client record card of an existing customer. 3. Record the result of procedures, responses, reactions for analysis and plan the future treatment course applied to a client. 	<ul style="list-style-type: none"> • Learn about consultation and consent form • Learn how to maintain personal client service data <p>Practical Activity:</p> <ul style="list-style-type: none"> • Practice of filling consultation and consent form 	<p>Theory:1hrs Practical:2hrs Total:3hrs</p>	<p>Consumable</p> <ul style="list-style-type: none"> • Notebooks • Pencils • Erasers • Sharpeners • Sanitizer • Consultation form <p>Non Consumable</p> <ul style="list-style-type: none"> • White board • Multimedia • Internet • Computer system 	Classroom/Salon

General assessment guidance for Hair & Beauty Services

Good practice in Pakistan makes use of sessional and final assessments, the basis of which is described below. Good practice by vocational training providers in Pakistan is to use a combination of these sessional and final assessments, combined to produce the final qualification result.

Sessional assessment is going on all the time. Its purpose is to provide feedback on what students are learning:

- To the student: to identify achievement and areas for further work
- To the teacher: to evaluate the effectiveness of teaching to date, and to focus future plans.

Assessors need to devise sessional assessments for both theoretical and practical work. Guidance is provided in the assessment strategy

Final assessment is the assessment, usually on completion of a course or module, which says whether or not the student has "passed".

It is – or should be – undertaken with reference to all the objectives or outcomes of the course, and is usually fairly formal. Considerations of security – ensuring that the student who gets the credit is the person who did the work – assume considerable importance in final assessment.

Methods of assessment

For lessons with a high quantity of theory, written or oral tests related to learning outcomes and/ or learning content can be conducted.

For workplace lessons, assessment can focus on the quality of planning the related process, the quality of executing the process, the quality of the product and/or evaluation of the process.

Methods include direct assessment, which is the most desirable form of assessment. For this method, evidence is obtained by direct observation of the student's performance.

Examples for direct assessment of a Senior Artist include:

- Work performances, for example provide safe working environment and provide service to client
- Demonstrations, for example perform product treatment facial, hair treatments with products etc.
- Direct questioning, where the assessor would ask the student how to provide safe working environment, how they can provide service to client, how they can carry out product treatment facial and how they can meet its result

- Paper-based tests, such as multiple choice or short answer questions on fashion nail art and enhancement, hair treatment with products.
- Indirect assessment is the method used where the performance could not be watched and evidence is gained indirectly.

Examples for indirect assessment of a Hair & Beauty Services include:

- Work products, such as preparing and handling documents, perform hair cutting (Women/Men) etc.

Indirect assessment should only be a second choice. (In some cases, it may not even be guaranteed that the work products were produced by the person being assessed.)

Principles of assessment

All assessments should be valid, reliable, fair and flexible:

Fairness means that there should be no advantages or disadvantages for any assessed person. For example, it should not happen that one student gets prior information about the type of work performance that will be assessed, while another candidate does not get any prior information.

Validity means that a valid assessment assesses what it claims to assess. For example, if documentation or Perform make up are to be assessed and certificated, the assessment should involve performance criteria that are directly related to that documentation activity. An interview about the performing make up would not meet the performance criteria.

Reliability means that the assessment is consistent and reproducible. For example, if the work performance of preparing documents in words has been assessed, another assessor (e.g. the future employer) should be able to see the same work performance and witness the same level of achievement.

Flexibility means that the assessor has to be flexible concerning the assessment approach. For example, if there is a power failure during the assessment, the assessor should modify the arrangements to accommodate the students' needs.

Assessment strategy for Senior Artist

This curriculum consists of 12modules:

- **Module 1:** Provide a Safe Working Environment
- **Module 2:** Perform Fashion Nail Art
- **Module 3:** Perform Product Treatment Facial
- **Module 4:** Perform Basic Massage Therapy
- **Module 5:** Perform Advance Hair Cut (Women)
- **Module 6:** Perform Basic Hair Cut(Men)
- **Module 7:** Dying & Coloring the Hair(Basic)
- **Module 8:** Design & Apply Advance Hair Style
- **Module 9:** Carryout Hair Treatment with Products
- **Module 10:** Perform Makeup
- **Module 11:** Apply Nail Enhancement
- **Module 12:** Provide Service to Client

Sessional assessment

The sessional assessment for all modules shall be in two parts: theoretical assessment and practical assessment. The sessional marks shall contribute to the final qualification.

Theoretical assessment for all learning modules must consist of a written paper lasting at least one hour per module. This can be a combination of multiple choice and short answer questions.

For practical assessment, all procedures and methods for the modules must be assessed on a sessional basis. Guidance is provided below under Planning for assessment.

Final assessment

Final assessment shall be in two parts: theoretical assessment and practical assessment. The final assessment marks shall contribute to the final qualification.

The assessment team

The number of assessors must meet the needs of the students and the training provider. For example, where two assessors are conducting the assessment, there must be a maximum of five students per assessor. In this example, a group of 25 students shall therefore require assessments to be carried out over a four-day period. For a group of only 10 to 15 students, assessments would be carried out over a two-day period only.

Planning for assessment

Sessional assessment: assessors need to plan in advance how they will conduct sessional assessments for each module. The tables on the following pages are for assessors to use to insert how many hours of theoretical and practical assessment will be conducted and what the scheduled dates are.

Final assessment: Training providers need to decide ways to combine modules into a cohesive two-day final assessment programme for each group of five students. Training providers must agree the content for practical assessments in advance.

COMPLETE LIST OF TOOLS AND EQUIPMENT

SR#	Tools & Equipment	Quantity
1.	Hydraulic Chairs	12
2.	Hydraulic Stools	12
3.	Workstations (Movable or Fixed)	12
4.	Magnifying Glass	6
5.	Sterilizer machine	4
6.	Timer / Stop Watch	12
7.	Computer with Internet	25
8.	Multimedia with Screen / Projector	1
9.	Color Printer & Scanner	1
10.	White Board	1
11.	First Aid Box	1
12.	Dustbin	12
13.	Besom(Mop)	6
 		
Hair Treatment and Hair Cut		
14.	Working / Hair Trolleys	12
15.	Hair Steamer	6
16.	Hood Dryer / Infrared Light	6
17.	Shampoo Unit	4
18.	Washing Vanity	4

19.	Electric Roller Set	4
20.	Volume Iron	12
21.	Hair Dryer	12
22.	Crimpers/Clipper	12
23.	Straightening Iron	12
24.	Curling Rod/ Spiral Tong (Large, medium, small)	12
12	Small Scissors (Stainless Steel)	12
13	Cutting Scissors (Stainless Steel)	12
14	Thinning Scissors	4

Nail Arts

15.	Dotting tools	12
16.	Nail cutter	12
17.	Nail Art Machine	2

Skin Care

25.	Multi Skin Unit(10 in 1 unit)	2
26.	Multi Hydra 7 in 1	1
27.	Body Massager	2
28.	Facial Bed	12
29.	Magnifying Lamps	4
30.	Facial Trolley	12
31.	Wax Heater	4

Makeup

32.	Hand / Back Mirrors	12
33.	Makeup Trolleys	12
34.	Makeup Chairs	12

SR#	Consumable	Quantity
1.	Consultation Form/Consent Form	100
2.	Tissue Papers	25 roll
3.	Gloves	4 boxes
4.	Sanitizer	12
5.	Air Freshener	4
6.	Aprons/gowns	30
7.	Head bands	30
Hair Care & Treatment		
8.	Shampoo (1000ml)	4
9.	Essential Oils/Organic Oils	4
10.	Protein Mask (1000ml)	6
11.	Conditioner (1000ml)	4
12.	Hair Sprays	12
13.	Mousse	8
14.	Hair Serum	8
15.	Hair Brushes (Small, Medium, Large)	36

16.	Pedal brushes (Small, Large)	12
17.	Tail combs (metal end/plastic end)	12
18.	Afro combs/conditioning combs	12
19.	Cutting Comb set (Small, Medium, Large)	36
20.	Hair Buns (small, medium, Large)	25
21.	Muppet (Small, Medium, Large)	25
22.	Section clips (Small, Medium, Large)	36
23.	Butterfly clips	36
24.	Blow dry brushes (Small, Medium, Large)	36
25.	Trimmers / Epilators	6
26.	Self-Aprons	25
27.	Client Aprons (black and white)	25each
28.	Shoulder pads	25
29.	Disposable aprons	25
30.	Disposable towels	25
31.	Shower caps	25
32.	Ear caps	25
33.	Dye mixing Bowls	30
34.	Measuring cups	6
35.	Dye applicator brushes (small, large)	12
36.	Temporary Hair Extensions	25
37.	Wax applicators (Small, Medium, Large)	24each
38.	Soft wax 800ml	6

39.	Hot wax 800ml	6
40.	Razor with blade	6
41.	Hair Clips	36
42.	Blow dry Clips	36
43.	Spray Bottles	12
44.	Towels	12
45.	Pre and post care oils	6 bottles

Nail Art

46.	Nail Art Paints	25
47.	Nail Glue	8
48.	Nail Polish Remover 500ml	8
49.	Nail Stickers (Pack)	5/ as required
50.	Nail Art Brushes	12
51.	Thin tip brushes	12
52.	Pattern brushes	12
53.	Nail cutter	12
54.	Mani Nail Filer	24
55.	Pedi Nail Filer	24
56.	Beads/Glitters (Packs)	12
57.	Nail Art Brushes	12
58.	Thin tip brushes	12
59.	Pattern brushes	12
60.	Nail Glitters/Beads	5/ as required

61.	Nail Art Tape	6
62.	Top base coat	6+6
63.	Nail Shiner	12

Skin Care/Facial		
64.	Cleanser (1000ml)	6
65.	Toner (1000ml)	6
66.	Scrubber (1000ml)	6
67.	Massage Cream (1000ml)	6
68.	Moisturizer (1000ml)	6
69.	Double Action Cleanser(1000ml)	6
70.	Bleach Powder/Blonder (500gm)	1
71.	Developer 20(1000ml)	4
72.	Rose Water(1000ml)	4
73.	Dry Milk (Large Pack)	1
74.	Skin Shiner (500ml)	2
75.	Mask (Clay, peel off, rinse out)	3 jars each
76.	Sanitizer(1000ml)	4
77.	Facial gowns	12
78.	Disposable caps	2 packets
79.	Disposable Facial bands	25
80.	Disposable Towels	25
81.	Facial bowls (small, medium, large)	6+6+6

82.	Facial Brushes (small, medium, large)	12 each
83.	Shrink covers	2 packets
84.	Face wash	6
85.	Tissues	6 boxes

Makeup

86.	Sun block	12
87.	Primer	8
88.	Foundation/Base	12
89.	Loose Powder/Compact	12
90.	Eye Makeup Kit (Matte, Glitter, Shimmers)	6
91.	Contouring Kit	6
92.	Highlighter	6
93.	Blush on	6
94.	Eye Liner	12
95.	Mascara	12
96.	Makeup Fixer	4
97.	Lipsticks	12
98.	Lip Pencils	12
99.	Eye Pencils	12
100.	Skin Serum	4
101.	Makeup Brushes (packs)	25
102.	Sponges	25
103.	Bowl	25

Credit values

The credit value of the National Certificate Level 3 in Hair & Beauty Services(Senior Artist) is defined by estimating the amount of time/instruction hours required to complete each competency unit and competency standard. The NVQF uses a standard credit value of 1 credit = 10 hours of learning (Following Higher Education Commission (HEC) guidelines).

The credit values are as follows:

Competency Standard	Estimate of hours	Credit
A. Provide a Safe Working Environment	30	3
B. Perform Fashion Nail Art	50	5
C. Perform Product Treatment Facial(Women/Men)	70	7
D. Perform Basic Massage Therapy	60	6
E. Perform Advance Hair Cut (Women)	80	8
F. Perform Basic Hair Cut(Men)	50	5
G. Dying & Coloring the Hair(Basic)	45	4.5
H. Design & Apply Advance Hair Style	45	4.5
I. Carryout Hair Treatment with Products-II	50	5

Competency Standard	Estimate of hours	Credit
J. Perform Makeup	60	6
K. Apply Nail Enhancement	40	4
L. Provide Service to Client	20	2